

**DSRSD•EBMUD RECYCLED WATER AUTHORITY
(DERWA)
Board of Directors Regular Meeting Minutes
Monday, September 26, 2022**

1. CALL TO ORDER – Chair Marisol Rubio called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.

The Boardroom was open to the public during open session. Due to the COVID-19 pandemic, meeting attendees were required to conduct self-screening before entering District facilities. Face coverings were optional.

2. PLEDGE TO THE FLAG

3. ROLL CALL – Directors present: Chair Marisol Rubio, Vice Chair John Coleman, Directors Frank Mellon, and Georgan Vonheeder-Leopold. DERWA Staff present: Jan Lee, Authority Manager; Richard Lou, Treasurer; Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT – None

6. CONSENT CALENDAR

Director Mellon MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES.

- A. Approve Minutes of Regular Board Meeting of May 16, 2022
- B. Approve Treasurer’s Reports for April 30, May 31, June 30, and July 31, 2022
- C. Approve Quarterly Investment Report for March 31, and June 30, 2022
- D. Approve Task Order No. 19 for Fiscal Year 2022-23 for Public Information Services with ICF Jones & Stokes, Inc.

7. BOARD BUSINESS

- A. Approve Proclamation for Frank Mellon’s Service on the DERWA Board of Directors

Chair Rubio read the proclamation aloud. She presented Director Mellon the proclamation, a DERWA journal, and an inscribed compass in recognition of his years of steady navigation. Director Mellon expressed it has been a privilege to serve DERWA and reflected on the incredible program it has become. The Directors thanked Director Mellon for his leadership, service, and contributions.

Director Vonheeder-Leopold MOVED to Approve Proclamation for Frank Mellon’s Service on the DERWA Board of Directors. Vice Chair Coleman SECONDED the MOTION, which CARRIED with FOUR AYES.

B. Approve Proclamation for John Rossi's Service to DERWA as Authority Manager

Vice Chair Coleman read the proclamation aloud. Authority Manager Lee read a statement of appreciation to the Board and staff from Mr. Rossi. The Directors expressed appreciation that Mr. Rossi served as Authority Manager at a critical time and for his assistance to the Board.

Director Vonheeder-Leopold MOVED to Approve Proclamation for John Rossi's Service to DERWA as Authority Manager. Vice Chair Coleman SECONDED the MOTION, which CARRIED with FOUR AYES.

C. Approve Proclamation for Susan Montague's Service to DERWA as Administrative Support

Director Vonheeder-Leopold read the proclamation aloud. She presented Ms. Montague the proclamation, a DERWA journal, and a bouquet of flowers in recognition of her years of dedicated support. The Directors and staff thanked Ms. Montague for her 13 years of service and reflected on her positive impacts to DERWA.

Vice Chair Coleman MOVED to Approve Proclamation for Susan Montague's Service to DERWA as Administrative Support. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES.

D. Receive Presentation on Supplemental Supply Efforts and Provide Direction

Authority Manager Lee reviewed the item for the Board. She gave a presentation on Supplemental Supply and Demand Management Efforts that was provided to the Board and added to the DERWA and DSRSD websites as supplemental materials. The presentation detailed the following areas:

- Background
- Supply and Demand
- Supplemental Supply Options
- Recommended Next Steps

The Board and staff discussed various aspects of the presentation. They discussed the difficulties securing long-term supply and accurately projecting demand. They discussed the possibility of working collaboratively with Zone 7 Water Agency (Zone 7) to develop wells in the Fringe Basin, which could also provide potential water quality benefits to the Main Basin. They also discussed the status of the Nursery Well Project and upcoming expiration of the PG&E lease agreement. The Board expressed interest in renewing the PG&E license agreement while continuing to explore opportunities to work with Zone 7 on groundwater options.

8. STAFF REPORTS

A. Operations Update

DSRSD Operations Director Jeff Carson provided a presentation to the Board which was added to the DERWA and DSRSD websites as supplemental materials. The presentation highlighted the following:

- Energy Challenges and Mitigations – Staff is managing and monitoring impacts of PG&E public safety power shut-offs, State rolling blackouts, and the State's new Energy Emergency Alerts program. DERWA does not have back-up generator power.

- Permit Testing Anomaly - A coliform exceedance was recorded in August. Staff is exploring equipment and chemical treatment mitigation measures to prevent future contamination incidents.
- Recycled Water Production Capacity – Permitted capacity has increased from 12.3 to 16.2 million gallons per day due to the ballasted flocculation process that was added in 2018. The previous microfiltration process was discontinued in 2020 with no adverse impacts.
- Production Chemicals – Increased chemical costs were included in the adopted FYE 2022-2023 DERWA operating budget.

Vice Chair Coleman departed the meeting at 7:24 p.m.

B. Conflict-of-Interest Code Amendment Update

Authority Manager Lee reported that DERWA’s 2020 Conflict-of-Interest Code amendment was approved by the Fair Political Practices Commission on August 4, 2022, and went into effect on September 3, 2022. The amendment consisted of two non-substantial updates to state that the Treasurer and Authority Manager positions are filled by EBMUD and DSRSD staff, respectively.

C. Other Staff Reports – None

D. Confirm Next Board Meeting – January 23, 2023

Authority Manager Lee reported that the next Board meeting is scheduled for Monday, January 23, 2023. Staff confirmed it will not conflict with the California Association of Sanitation Agencies Winter Conference beginning Tuesday, January 24.

9. BOARD MEMBER ITEMS – None

10. ADJOURNMENT

Chair Rubio adjourned the meeting at 7:27 p.m.

Submitted by,



Nicole Genzale, CMC
Authority Secretary