

**DSRSD•EBMUD RECYCLED WATER AUTHORITY
(DERWA)
Board of Directors Regular Meeting Minutes
Monday, May 16, 2022**

1. CALL TO ORDER – Chair Marisol Rubio called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.

Due to the current state of emergency and imminent health risks to in-person attendees, because of COVID-19, and in accordance with the provisions of California Government Code Section 54953(e), the Board meeting was held via Zoom Teleconference. The Boardroom was closed to the public; the public could observe and comment by electronic means. All votes during the meeting were taken by roll call vote.

2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair Marisol Rubio, Vice Chair John Coleman, Directors Frank Mellon, and Ann Marie Johnson. DERWA Staff present: John Rossi, Authority Manager; Richard Lou, Treasurer; Scott Shapiro and Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. DECLARATION OF TELECONFERENCE MEETINGS

- A. Authorize and Adopt Remote Teleconference Meetings of DERWA Pursuant to the Ralph M. Brown Act

Motion by Vice Chair Coleman, Second by Director Mellon to Adopt Resolution No. 22-4, Authorizing Remote Teleconference Meetings of DERWA Pursuant to the Ralph M. Brown Act. Motion carried (4-0) by the following vote:

AYES: Coleman, Mellon, Johnson, Rubio

6. PUBLIC COMMENT – 6:04 p.m. – None

7. CONSENT CALENDAR

- A. Approve Minutes of Regular Board Meeting of March 28, 2022
- B. Approve Treasurer’s Reports for February 28, and March 31, 2022

Motion by Director Mellon, Second by Director Johnson to approve the Consent Calendar. Motion carried (4-0) by the following vote:

AYES: Mellon, Johnson, Coleman, Rubio

8. BOARD BUSINESS

A. Approve and Adopt the Fiscal Year 2022-2023 Capital and Operating Expenditure Budget

Authority Manager Rossi reviewed the item for the Board. He thanked staff who participated in preparing the budget and noted one change to the budget document. He explained the budget document stated DSRSD received a 2.75 percent salary CPI increase, but it was actually 4.0 percent. Mr. Rossi and Treasurer Lou proceeded to outline highlights of the budget, noting that some CIP projects were rolled forward due to impacts from the COVID-19 pandemic. Mr. Lou noted this budget includes contributions from the City of Pleasanton, as well as DSRSD and EBMUD, as they have been using approximately 27 percent of the water.

Motion by Vice Chair Coleman, Second by Director Mellon, to Adopt Resolution No. 22-5, Approving and Adopting the Fiscal Year 2022-2023 Capital and Operating Expenditure Budget. Motion carried (4-0) by the following vote:

AYES: Coleman, Mellon, Johnson, Rubio

B. Approve and Establish the Location, Time and Place of Regular DERWA Board Meetings

Authority Manager Rossi reviewed the item and stated there was discussion at the March Board meeting to consider reducing the number of regular Board meetings from five to three meetings per year, with the meetings being held on the fourth Monday in January, April, and September at 6 p.m. Mr. Rossi also stated the designated meeting location would be at the DSRSD Boardroom.

Motion by Director Mellon, Second by Vice Chair Coleman, to Adopt Resolution No. 22-6, Establishing Date, Time, and Place at which Regular Meetings of the Authority Board of Directors Shall be Held and *Rescinding Resolution No. 20-2*. Motion carried (4-0) by the following vote:

AYES: Mellon, Coleman, Johnson, Rubio

C. Approve Appointment of Authority Manager

General Counsel Cho reviewed the item for the Board. He noted that DERWA's history of appointing Authority Managers has vacillated between rotationally appointing staff from one of the member agencies and hiring a consultant. He reported that staff recommends the member agency concept be resumed and appoint DSRSD Assistant General Manager Jan Lee as Authority Manager effective July 1, 2022. The Board and staff also discussed the timing of the Authority Manager performance review and directed staff to revise the resolution to state performance reviews are intended to be conducted on at least an annual basis, instead of a biannual basis.

Motion by Director Mellon, Second by Director Johnson, to Adopt Resolution No. 22-7, Appointing Authority Manager, with the amendment that the Board intends to evaluate performance on at least an annual basis. Motion carried (4-0) by the following vote:

AYES: Mellon, Johnson, Coleman, Rubio

Chair Rubio thanked Authority Manager Rossi for his contributions to DERWA and congratulated Ms. Lee on her appointment.

9. MANAGER'S REPORTS

A. Discuss the Use of DERWA Resolutions for Approving DERWA Board Actions

Authority Manager Rossi reported that in the future, staff will collaborate with General Counsel to determine when the use of resolutions is necessary for approving DERWA Board actions.

B. Update on DSRSD Tri-Valley Residential Fill Station

DSRSD Engineering Services Director Steve Delight provided an update to the Board and staff regarding a potential Tri-Valley Residential Fill Station project to be located on DSRSD's Gleason Drive property in Dublin. Mr. Delight reported that a joint project agreement was put together by DSRSD, City of Livermore, and City of Pleasanton, but the project bids received were significantly higher than anticipated. Staff is currently considering a new site located at Zone 7 Water Agency's Parkside Drive property in Pleasanton. If the agencies approve the new site, the fill station may be open in late summer.

C. Other Authority Manager Reports

Authority Manager Rossi reported that DSRSD and DERWA staff are working together to ensure a smooth transition to the new Authority Manager. Mr. Rossi thanked everyone and stated he was delighted to have worked with them.

The Board and staff thanked Mr. Rossi for all that he has done for the organization.

D. Discuss Future Board Meeting Dates

Authority Manager Rossi reported that the next Board meeting is scheduled for Monday, September 26, 2022.

10. BOARD MEMBER ITEMS

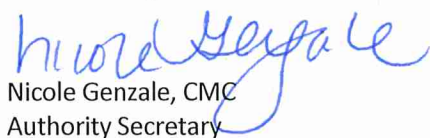
Vice Chair Coleman stated that he hopes DERWA will provide outreach to customers in DERWA's service area regarding opportunities and benefits of using recycled water during the drought.

Director Mellon announced that he will not run for re-election to the EBMUD Board of Directors, and, therefore, will retire from the DERWA Board this year.

11. ADJOURNMENT

Chair Rubio adjourned the meeting at 6:36 p.m.

Submitted by,


Nicole Genzale, CMC
Authority Secretary