

**DSRSD • EBMUD RECYCLED WATER AUTHORITY  
(DERWA)**

**Board of Directors Regular Meeting Minutes  
Monday, September 27, 2004**

Dublin San Ramon Services District  
7051 Dublin Boulevard, Dublin, California

---

1. CALL TO ORDER – Chair Scannell called the DSRSD • EBMUD Recycled Water Authority (DERWA) meeting to order at 7:01 p.m. at the Dublin San Ramon Services District Boardroom.

2. PLEDGE TO THE FLAG

3. ROLL CALL – Directors present: Chair Daniel Scannell, Vice Chair Frank Mellon, and Director Jeffrey Hansen. DERWA Staff present: Robert Baker, Authority Manager; Richard Lou, Treasurer; Carl P. A. Nelson, Assistant General Counsel; and Sandra Conley, Administrative Technician.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

5. PUBLIC COMMENT – 7:02 p.m. – None received.

6. APPROVE MINUTES – Special Meeting of *July 26, 2004*

Motion by Director Hansen, Second by V.C. Mellon, to approve the minutes from the July 26, 2004 meeting. Motion carried (3-0) by the following vote:

AYES: Hansen, Mellon, Scannell

NOES: None

7. CONSENT CALENDAR

A. Treasurer's Report – June 30, 2004

B. Treasurer's Report – July 31, 2004

C. Treasurer's Report – August 31, 2004

Motion by V.C. Mellon, Second by Director Hansen, to approve the Consent Calendar. Motion carried (3-0) by the following vote:

AYES: Mellon, Hansen, Scannell

NOES: None

8. BOARD BUSINESS

A. Authorize Authority Manager to Execute Agreement Number 04-701-550-0 with the State Water Resources Control Board for a \$5,000,000 Water Recycling Grant

Authority Manager Baker explained that execution of Agreement 04-701-550-0 would allow the State Water Resources Control Board (SWRCB) to disburse a \$5,000,000 DERWA water recycling grant. The agreement is a standard State contract requiring quarterly, annual, and end-of-construction reports. In addition, certain project records must be retained for 36 years beyond the project completion date. The Authority Manager, General Counsel and the Treasurer have reviewed the contract and recommend Board approval. A similar agreement for a SWRCB loan also is forthcoming.

Director Hansen referred to Exhibit B, Section 3(A)(2) of the agreement, "Withholding of Grant Disbursements", which outlines the conditions under which the SWRCB may withhold all or any portion of the funds if the Agency fails to maintain reasonable progress toward completion of the Project. Mr. Baker stated he did not believe that section would affect the DERWA project based on the timing of construction.

Motion by V.C. Mellon, Second by Director Hansen, to authorize and direct the Authority Manager to execute Agreement Number 04-701-550-0 with the State Water Resources Control Board for a \$5,000,000 Water Recycling Grant.

Motion carried (3-0) by the following vote:

AYES: Mellon, Hansen, Scannell  
NOES: None

Director Hansen thanked Mr. Baker and staff for completing the SWRCB grant process. He believes the grant represents a significant savings for the community.

## 9. MONTHLY WORKSHOP

### A. Presentation and Discussion: Public Information Quarterly Report

Mr. Baker stated the three most highly impacted areas during construction have been: the Gale Ridge area near the middle school site; Pine Valley Court behind the access road leading up to the EBMUD Amador Tank; and, the Iron Horse Trail (IHT). Ms. Karen Molinari, Senior Community Affairs Specialist, and Ms. Ingrid Norgaard, Community Affairs Specialist, from Jones & Stokes presented the second Quarterly Report to the Board.

Ms. Norgaard reviewed the DERWA outreach goals of providing timely and accurate information to those impacted by construction activities, resolving complaints as they arise, increasing awareness of the recycled water program, and educating the community on the uses of recycled water. During the past quarter, Jones & Stokes coordinated mailings of more than 6,000 post cards, notices and door hangers to alert residents of upcoming construction activities. They also expanded signage in the construction area, regularly updating the website and arranging community briefings for the Cities of Dublin and San Ramon and Pine Valley Court. In her role as DERWA Community Liaison, Ms. Norgaard answered questions from the community including calls to an after-hours cell phone number made available to the public. A Communications Response Protocol was completed to assist the Agencies and contractors when dealing with an emergency.

A substantial amount of pipeline has been installed to date, including along the IHT, Pine Valley Road and Amador Valley Boulevard. Along Bollinger Canyon Road, closer to Tank 2, a portion of pipeline will be installed later this fall as part of the Transmission Line contract. The rest of that pipeline falls under the Army Corps of Engineers' jurisdiction and is in the design stage at this time.

Tanks 1 and 2, and the Iron Horse Trail areas generated the most construction concerns regarding dust, noise, schedules, traffic and working hours; and Ms. Norgaard found the most effective response to those concerns was talking directly to residents. The most severely impacted residents were offered car and window washing services.

Ms. Molinari highlighted the July 1 media event that focused on the Iron Horse Trail and resulted in two articles in the local press and one spot on Channel 30. Neighbors were assured that the trail would remain open during construction.

The website has been one of the most highly effective outreach tools for this community. It is continually updated with construction alerts and segment specific information and includes press releases, news articles, Board agendas and meeting minutes.

In the future, notification will continue as needed in the Tank 1 and Tank 2 areas, as well as along the Iron Horse Trail where there will be grading and hydro-seeding in October. The Danville Town Council probably will receive the next briefing. Articles will be readied for EBMUD and DSRSD newsletters, and the after-hours hot line will be maintained. Media will focus on the SWRCB Check Signing Ceremony and outreach will cover start-up activities and the use and importance of recycled water.

In response to a question from V.C. Mellon, Ms. Molinari indicated that no schools have contacted DERWA or requested a recycled water presentation. Chair Scannell asked what outreach techniques work best. Ms. Molinari responded that the large public meetings did not work as well as expected; however, the post cards with the magnet drew people's attention to the website. The after-hours hot line also has been very effective.

Chair Scannell commended Ms. Molinari's and Ms. Norgaard's public outreach work on behalf of DERWA.

## 10. MANAGER'S REPORT

- DERWA Construction Progress Update (Attachments)

Mr. Baker reported that in general the project is on schedule and the budget looks good. Two areas of concern are the Tertiary Treatment Plant that is two weeks behind schedule, and Tank 2 where backfill should start at the end of October. An early rainy season could negatively affect the schedule. The Tank 2 neighborhood will be contacted to determine if Saturday work would be acceptable in order to maintain the proposed schedule.

Director Hansen asked for more information on Pipeline DL, the pipeline between Tank 2 and Dougherty Road. Mr. Baker responded that a park already has been developed near the Amador Valley tank and Dougherty Road, although construction of that park was expected in the distant future. Most grading has been completed except for a 300-foot section. DERWA will have its pipe in the ground except in that 300-foot section in about a week. There is a line of power poles going through the middle of the property that has not yet been graded but should be done soon or will be finished in spring before it is needed. As soon as this grading is done, the final 300 feet of pipe can be installed. DSRSD General Manager Bert Michalczyk helped arrange for completion of this portion of the project.

- Contracts Initiated Since the Board Meeting of July 26, 2004 – Any new contract is listed in the Board packet. This month the only contract is for Just Windows for up to \$4,000.

- Pump Station 2A Project – Previously, Sunset Development Company property near the Iron Horse Trail had been selected for the best Pump Station 2A site. Sunset was supportive of the project so a purchase package was presented to them about a month ago. Sunset rejected the offer, saying they did not prefer working with the Corps of Engineers. DERWA Director John Coleman and EBMUD General Manager Dennis Diemer met with Sunset and the City of San Ramon to discuss the situation. Currently, the President of Sunset is willing to go ahead with the project if an EBMUD contact person is designated and if the City of San Ramon provides a lay down area on the Community Center property. San Ramon City Manager Herb Moniz is supportive. The Pump Station project has been delayed by a month as a result of this snag but is progressing. The next step is for Sunset to sign the purchase documents.
- Operations Agreement Status – The process has gone well, resulting in a draft agreement based on input from staff-level negotiators. The document is due back to Mr. Baker in about a week following legal and management review by both Member Agencies.
- Satellite Treatment Alternative Revisited – Previously it had been concluded that the Central Contra Costa Sanitary District (CCCSD) Satellite Treatment Alternative for permanent supplemental water was hampered by institutional and financial problems. Director Coleman had requested reconsideration of Satellite Treatment.

EBMUD Engineer Florence Wedington is looking into putting a package plant somewhere near Pump Station 2B. The CCCSD sewage tunnel also goes under the hills in that area so it is in a perfect location to intercept sewage from the Dougherty Valley. Recycled water then would be pumped up to Tank 2 about a half mile away. The sludge from the slurry would go back into the CCCSD line to their plant. Institutional arrangements for owning and operating the plant need to be addressed.

Mr. Baker pointed out that he distributed binders to each Boardmember that included all of the work done this year on the Permanent Supplemental Water Supply alternatives. Both Ms. Wedington's analysis of the Dougherty Valley package plant and an ESA initial study of the Pleasanton alternative eventually will be included in the binder. Policy issues and technical and practical problems related to the use of potable water continue to be discussed at the staff level and with General Counsel.

Director Hansen asked staff to keep the Board informed of any situation impacting Dougherty Valley's wastewater due to the sensitivity of the issue.

- Groundwater Alternative – At the July 26 DERWA Board meeting, Luhdorff & Scalmanini made a presentation regarding the Groundwater Alternative which, in Mr. Baker's opinion, represents the best short-term alternative. It is also very cost effective at \$5 million for 2.5 mgd of capacity. Member Agency management would like to wait until the recycled water demand projections are in and reviewed prior to putting in a test well.

Mr. Baker feels the potential Dublin High School well site has the highest probability of success, especially in light of the footbridge across the Zone 7 canal in that area. Ms. Wedington has agreed to do site reconnaissance.

- ACWA Legislation – The DERWA Board previously decided to seek legislation through the California Association of Sanitation Agencies (CASA) or Association of California Water Agencies (ACWA) stating a wastewater treatment plant could not be denied use of secondary effluent by another party if that party was not beneficially using the wastewater. It is expected that the DSRSD Board will consider such a resolution the first week in October.
- Operations Plan Status – DSRSD is managing a project to plan out how the DERWA facilities will be operated. The complexity of operating the system including the tanks, pumps, pipes and tertiary treatment plant, at high and low flows, is being discussed. A 50% report is ready for further discussion.
- Nextel Antenna Proposal – Nextel asked if DERWA would be willing to put a cell phone antenna site on Tank 2. They sent a proposal and said they would get all the permits and pay \$1,500 per month plus a 3% escalator. Presently, both DSRSD and EBMUD have cell phone sites on some of their tanks. Tank 2 is in a sensitive neighborhood but antennas can be made to look like fences and can be put on a hillside rather than on top of a tank. Other carriers may want to use the site as well.
- Check Signing Ceremony – Ms. Nancy Sutley from SWRCB has agreed to come to the DERWA Check Signing Ceremony. Press will also be invited and Mr. Baker plans to take Ms. Sutley on a short tour of Tank 2 prior to the ceremony.
- Confirm Next Meeting Date – The next meeting of the DERWA Board is scheduled for October 25, 2004. The November DERWA Board meeting is scheduled for November 22, 2004.

#### 11. BOARDMEMBER ITEMS

V.C. Mellon asked about the status of Mr. Cory Narog's claim made to the Board at the July Board meeting. Mr. Baker indicated Mr. Narog continues to try to sell his house, but there has been no additional contact from him.

Director Hansen mentioned that Member Agencies believe applying for award programs and making presentations to organizations, such as ACWA and CASA, are positive experiences and a good way to educate people about recycled water. ACWA's next meeting is in December.

Chair Scannell expressed that he is impressed with the public information program, and their presentation and general response to project concerns. He believes DERWA's response following the presentation to the City of Dublin was admirable and key to a successful project.

#### 14. ADJOURNMENT

Chair Scannell adjourned the meeting at 7:54 p.m.

Submitted by,

Sandra Conley  
Administrative Technician