

AGENDA

NOTICE OF REGULAR MEETING

TIME: 6 p.m.
PLACE: Dublin San Ramon Services District
Boardroom
7051 Dublin Boulevard, Dublin, CA
www.derwa.org

DATE: Monday, February 3, 2025

Our mission is to maximize the amount of recycled water delivered while recovering its costs; in doing so it will provide a reliable and consistent supply of recycled water to DSRSD and EBMUD for service to each of the agencies' customers.

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
5. PUBLIC COMMENT (Meeting Open to the Public)
At this time, those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight's agenda. Comments should not exceed five minutes. Speaker cards are available from the Authority Secretary and should be completed and returned to the Authority Secretary prior to addressing the Board. The Chair of the Board will recognize each speaker, at which time the speaker should proceed to the lectern. Written comments may be submitted to the Authority Secretary at genzale@dsrsd.com. Comments received by 3 p.m. on the day of the meeting will be provided to the Board.
6. BOARD REORGANIZATION
 - A. Approve Selection of Board Officers for 2025
Recommended Action: Approve by Motions (3)
7. CONSENT CALENDAR
Matters listed under this item are considered routine and will be enacted by one action in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board or the public prior to the time the Board votes on the Motion to adopt.
 - A. Approve Minutes of Regular Board Meeting of December 9, 2024
Recommended Action: Approve by Motion
 - B. Approve Treasurer's Reports for November 30, and December 31, 2024
Recommended Action: Approve by Motion

- C. Approve Quarterly Investment Report for December 31, 2024
Recommended Action: Approve by Motion

8. BOARD BUSINESS

None

9. STAFF REPORTS

- A. Authority Manager Update
- B. Confirm Next Board Meeting – April 28, 2025

10. BOARDMEMBER ITEMS

11. ADJOURNMENT

All materials made available or distributed in open session at Board meetings are public information and are available for inspection during business hours by calling the Authority Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the Authority Secretary as soon as possible, but at least two days prior to the meeting.

Item 6.A

DERWA Summary & Recommendation

Approve Selection of Board Officers for 2025

Summary:

The DSRSD•EBMUD Joint Exercise of Powers Agreement (JPA) requires the election of Chair, Vice Chair, and the appointment of the Authority Secretary by a majority vote of the Directors. The JPA provides that the officers of the Board hold office until the next election or until relieved by their agency. The attached table summarizes the past DERWA Chair and Vice Chair officers.

In January 2025, the Dublin San Ramon Services District (DSRSD) Board appointed Georgean Vonheeder-Leopold and Ann Marie Johnson as the DSRSD representatives to the DERWA Board, and Richard Halket as the DSRSD Alternate Representative. In January 2025, the East Bay Municipal Utility District (EBMUD) Board appointed April Chan and Luz Gómez as the EBMUD representatives to the DERWA Board, and Joey D. Smith as the EBMUD Alternate Representative.

Following DERWA's past practice of alternating positions of Chair and Vice Chair between the Member Agencies, in 2025 the Chair should be an EBMUD representative, and the Vice Chair should be a DSRSD representative.

In 2024, DSRSD Director Georgean Vonheeder-Leopold served as DERWA Chair, and EBMUD Director April Chan served as Vice Chair. Therefore, in 2025, EBMUD Director April Chan should be nominated as DERWA Chair, and DSRSD Director Ann Marie Johnson should be nominated as DERWA Vice Chair.

In addition to the above, DSRSD's Rotation of Joint Powers Agency Board Officers policy (attached) provides guidance for which DSRSD representative to the DERWA Board should be designated as Chair and supports that Director April Chan should be nominated as DERWA Chair for 2025.

In October 2015, the DERWA Board appointed DSRSD Executive Services Supervisor/District Secretary Nicole Genzale as Authority Secretary. She has ably served DERWA, and it would be appropriate to continue her appointment.

Recommendation:

The Authority Manager recommends the DERWA Board of Directors select, by three separate Motions, the officers of Chair, Vice Chair, and Authority Secretary for 2025.

February 3, 2025

Attachments:

1. Past DERWA Officers
2. DSRSD Rotation of Joint Powers Agency Board Officers Policy

Prepared by JP

Reviewed by VH

PAST DERWA OFFICERS

YEAR	CHAIR	VICE CHAIR
2010	Jeff Hansen	John A. Coleman
2011	John A. Coleman	Dwight "Pat" Howard
2012	Georgean Vonheeder-Leopold	Frank Mellon
2013	Frank Mellon	Richard Halket
2014	Dwight "Pat" Howard	John A. Coleman
2015	John A. Coleman	Edward "Ed" Duarte
2016	Georgean Vonheeder-Leopold	Frank Mellon
2017	Frank Mellon	Dwight "Pat" Howard
2018	Dwight "Pat" Howard	John A. Coleman
2019	John A. Coleman	Georgean Vonheeder-Leopold
2020	Georgean Vonheeder-Leopold	Frank Mellon
2021	Frank Mellon	Marisol Rubio
2022	Marisol Rubio	John A. Coleman
2023	John A. Coleman	Georgean Vonheeder-Leopold
2024	Georgean Vonheeder-Leopold	April Chan



Policy

Policy No.: P100-24-4	Type of Policy: Board Business
Policy Title: Rotation of Joint Powers Agency Board Officers	
Policy Description: Rotational guidelines for nominating District Directors to serve as Joint Powers Agencies' Board Officers	
Approval Date: 5/21/2024	Last Review Date: 2024
Approval Resolution No.: 11-24	Next Review Date: 2028
Rescinded Resolution No.: 20-15	Rescinded Resolution Date: 4/7/2015

The purpose of this policy of the Board of Directors of Dublin San Ramon Services District is to establish rotational guidelines and criteria for the nomination of a District Director, who is serving on the Board of a Joint Powers Agency (JPA) as a District representative, to become a JPA's Board officer Chair or Vice Chair, as follows:

1. District Directors shall nominate, accept nomination, make seconds, and vote in a manner that causes the result specified in this policy.
2. Except as provided herein, the District representatives appointed to the Board of a Joint Powers Agency (JPA) shall rotate between themselves the opportunity to hold the office of Chair of the JPA Board.
3. When two District Directors are concurrently appointed to a JPA Board, the District Director with greater tenure on the District Board shall first serve, when the opportunity arises, as Chair or in a position which leads to Chair of the JPA Board. When tenure is equal on the District Board, the President shall call for a motion to nominate one of the tied members to serve first when the opportunity arises, as Chair or in a position which leads to Chair of the JPA Board, unless one of the tied members opts to cede the leadership rotation to the other. If a tie persists after multiple motions, the seated President may request the District Secretary to draw lots to determine which member will serve first.
4. In the event that one new representative of the District is appointed to a JPA Board and in the further event that the remaining District representative to that JPA Board has previously served as Chair of that JPA Board during that representative's current uninterrupted tenure on the District's Board, the new District representative shall first serve, when the opportunity arises, as Chair or in a position which leads to Chair of the JPA Board. This shall apply provided that the new representative has served on the JPA Board for a period of at least one year at some time in the past when the opportunity arises.
5. In the event that one new representative of the District is appointed to a JPA Board and in the further event that the remaining District representative to that JPA Board has never served as Chair of that JPA Board, the remaining District representative shall first serve, when the opportunity arises, as Chair or in a position which leads to Chair of the JPA Board.

Policy No.: P100-24-4

Policy Title: Rotation of Joint Powers Agency Board Officers

6. On a JPA Board where the Vice Chair, or any other officer, ascends to Chair automatically or by policy or practice of that JPA Board, this policy shall apply to the selection of Vice Chair, or any other officer, of that JPA Board.
7. The District Director in line for the Chair or Vice Chair in accordance with this policy may decline that office. In that case, the terms of this policy shall apply as to the second Director.
8. To the extent this policy does not result in the intended result due to the votes of other members of the JPA Board, the District representatives to the JPA shall report that outcome to the DSRSD Board.

Item 7.A

**DSRSD•EBMUD RECYCLED WATER AUTHORITY
(DERWA)
Board of Directors Regular Meeting Minutes
Monday, December 9, 2024**

1. CALL TO ORDER – Chair Vonheeder-Leopold called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6:03 p.m.
2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair Georgan Vonheeder-Leopold, Vice Chair April Chan, Director Ann Marie Johnson, and Staff present: Vivian Housen, Authority Manager; EBMUD Controller David Glasser for Treasurer; Austin Cho, General Counsel (via telephone); and Nicole Genzale, Authority Secretary

Alternate Director Marguerite Young was absent.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None
5. PUBLIC COMMENT – 6:04 p.m. – None
6. CONSENT CALENDAR

Vice Chair Chan MOVED for approval of the items on the Consent Calendar. Director Johnson SECONDED the MOTION, which CARRIED with THREE AYES and ONE ABSENT (Young).

- A. Approve Minutes of Regular Board Meeting of September 23, 2024 – Approved
- B. Approve Treasurer’s Reports for August 31, September 30, and October 31, 2024 – Approved
- C. Approve Quarterly Investment Report for September 30, 2024 – Approved

7. BOARD BUSINESS

- A. Accept Independent Auditors’ Report for Fiscal Year Ended June 30, 2024

EBMUD Controller Glasser introduced Brandon Young, CPA, and Partner from LSL who reviewed the report via telephone. Mr. Young reported that DERWA received a clean opinion and there were no material issues to report.

The Board inquired about the increase of approximately \$3 million in recycled water sales from fiscal year 2023 to fiscal year 2024 (Statement of Cash Flows, pg. 9). Mr. Glasser stated staff will confirm the cause for the increase and provide that information to the Board following the meeting.

Vice Chair Chan MOVED to Accept the Independent Auditors’ Report for Fiscal Year Ended June 30, 2024. Director Johnson SECONDED the MOTION, which CARRIED with THREE AYES and ONE ABSENT (Young).

DRAFT

8. STAFF REPORTS

A. Authority Manager Update

Authority Manager Housen reviewed the report for the Board. The Board and staff reviewed the status of the “ready to connect” recycled water customer agreements with the Cities of Dublin and San Ramon and progress of the partnership with Central Contra Costa Sanitary District for a long-term wastewater diversion project.

Ms. Housen stated she was pleased in her new role as the Authority Manager and with DERWA’s operations. She noted she would like to see DERWA receive more industry recognition for its achievements and will consider outreach efforts for next year.

B. Confirm Next Board Meeting – February 3, 2025

The Board acknowledged the December meeting date and did not request any changes.

9. BOARDMEMBER ITEMS

Vice Chair Chan wished the Board and staff Happy Holidays.

10. ADJOURNMENT

Chair Vonheeder-Leopold adjourned the meeting at 6:22 p.m.

Submitted by,

Nicole M. Genzale, CMC
Authority Secretary

Item 7.B

DERWA Summary & Recommendation

Approve Treasurer's Reports for November 30, and December 31, 2024

Summary:

Attached are the Treasurer's Reports for the months ending November 30, and December 31, 2024, submitted by Treasurer Jacqueline Lee.

Recommendation:

The Treasurer recommends the DERWA Board of Directors approve, by Motion, the Treasurer's Reports for the months ending November 30, and December 31, 2024.

February 3, 2025

Attachments:

1. Treasurer's Report – November 30, 2024
2. Treasurer's Report – December 31, 2024

**DSRSD/EBMUD RECYCLED WATER AUTHORITY
TREASURER'S REPORT FOR NOVEMBER 30, 2024**

STAFF REPORT

Attached is the DERWA Treasurer's Report for the month ending November 30, 2024. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$16,115 in agency reimbursements and \$20,171 in interest were received. Fiscal year-to-date revenue for FY25 totaled \$1,324,667. No other miscellaneous payments were received this month.

Expenses: There were no disbursements for the month. Fiscal year-to-date expenditures for FY25 total \$333,174; of which \$307,186 was for operating expenses. Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY25.

Cash: The cash balance at November 30, 2024 was \$4,812,245.

Submitted by:



Jacqueline Lee
Treasurer

Dated: Dec 19, 2024

**DSRSD/EBMUD RECYCLED WATER AUTHORITY
TREASURER'S REPORT
FOR THE PERIOD ENDED NOVEMBER 30, 2024**

CAPITAL - PROJECT	Program Budget @ FY 2025	Expenditures FY 24 and Prior (a)	Expenditures Current Month	Expenditures FY 25 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	200,000	375,531	-	-	375,531	157,733	217,798
MF/UV Control Programing Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	150,000	1,857,416	-	-	1,857,416	1,077,301	780,115
PSR-1 VFD Replacement	-	-	-	-	-	-	-
Air Relief Valve Rehabilitation/Replacement	-	27,446	-	13,793	41,239	18,970	22,269
SFUV and MF Operational Analysis	-	45,477	-	(1,279)	44,198	20,331	23,867
Chlorine Mixer Replacement	-	13,111	-	-	13,111	6,031	7,080
SFUV Cable Harness Replacement	-	176,029	-	-	176,029	80,973	95,056
UV Lamp Electrical Connector Replacement	-	130,203	-	-	130,203	59,893	70,310
HVAC Replacements	126,000	-	-	-	-	-	-
TIPS VFD Upgrades	90,000	39,531	-	563	40,094	18,443	21,651
Backwash Analysis	125,000	10,484	-	8,432	18,916	8,701	10,215
Gate Replacements	270,000	12,821	-	1,068	13,889	6,389	7,500
Pine Valley Transmission Cathodic Protection	30,000	22,222	-	3,411	25,633	11,791	13,842
Decommission Microfiltration Facility	115,000	-	-	-	-	-	-
Valve Rehabilitation/Replacement	70,000	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVMWA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	-	15,535,426	-	-	15,535,426	9,819,731	5,715,695
Pleasanton Capital Billing/Contingency	-	5,795,139	-	-	5,795,139	-	5,795,139
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
Total Capital Impr. Proj. Element	1,176,000	103,362,249	-	25,988	103,388,237	51,938,816	51,449,421

OPERATING - ITEM	Program Budget @ FY 2025	Expenditures FY 24 and Prior (a)	Expenditures Current Month	Expenditures FY 25 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
DERWA Program Manager	245,000	4,180,638	-	17,508	4,198,146	3,010,774	1,187,372
Treasurer	101,000	3,103,129	-	8,238	3,111,367	2,333,525	777,842
Legal Counsel	25,000	599,454	-	11,116	610,570	457,928	152,642
Secretary	20,000	296,653	-	672	297,325	222,994	74,331
Other	150,000	2,111,332	-	151,276	2,262,608	1,696,957	565,651
Operation and Maintenance Detail	6,310,000	36,696,520	-	118,376	36,814,896	27,951,793	8,863,103
Debt Service	1,645,514	31,902,140	-	-	31,902,140	16,966,783	14,935,357
Total Operating Program Element	8,496,514	78,889,866	-	307,186	79,197,052	52,640,754	26,556,298

PROJECT TOTALS	9,672,514	182,252,115	0	333,174	182,585,289	104,579,570	78,005,719
-----------------------	------------------	--------------------	----------	----------------	--------------------	--------------------	-------------------

REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Pleasanton	-	-
Agency Reimbursements - DSRSD	-	586,259
Agency Reimbursements - EBMUD	-	271,016
Commercial Paper Issued	-	-
Pleasanton payments	16,115	370,521
Interest / Contracts	20,171	96,871
Misc Income	-	-
TOTAL REVENUES & FUNDING	36,286	1,324,667

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	4,775,959	2,274,726
Beg. Balance Adj (Prior Year Accruals)	-	1,546,026
Rounding	-	-
Total Revenues & Funding	36,286	1,324,667
Total Expenditures	-	(333,174)
Ending Cash	4,812,245	4,812,245

Prepared by Johnny Wong Dec 18, 2024
 Reviewed by Matt Houck Dec 19, 2024
 Approved by David Glasser Dec 19, 2024

DSRSD/EBMUD RECYCLED WATER AUTHORITY
SUMMARY OF EXPENDITURES
FOR THE PERIOD ENDED
November 30, 2024

Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount	Operating	Capital
				-	-	-	0.00	0.00
				-	-	-	0.00	0.00
				-	-	-	0.00	0.00
				-	-	-	0.00	0.00
				-	-	-	0.00	0.00
				-	-	-	0.00	0.00
				-	-	-	0.00	0.00
				-	-	-	0.00	0.00
				-	-	-	0.00	0.00
				0.00	0.00	0.00	0.00	0.00
Certificates of Disb.								
Wk Ending Amount								
					Pleasanton-	-		
							0.00 Reconciled	
							0.00 Reconciled	
					OP	-	0.00 Reconciled	
					CAP	-	0.00 Reconciled	
				\$		-		

DERWA CASH REPORT

Cash Balance as of **10/31/24** **4,775,958.90** *Reconciled to DERWA TR*

Add member agency's contribution:

Agency Reimbursements - DSRSD	0.00
Agency Reimbursements - EBMUD	0.13
City of Pleasanton Payments	16,115.22
Interest Income	0.00
Wells Fargo Interest	20,170.61
Other Reimbursements- Misc	0.00

Less invoice payments:

Cash Balance as of **11/30/24** **4,812,244.86**

Rounding 0.14

Cash Balance 11/30/24 **4,812,245.00**

**DSRSD/EBMUD RECYCLED WATER AUTHORITY
TREASURER'S REPORT FOR DECEMBER 31, 2024**

STAFF REPORT

Attached is the DERWA Treasurer's Report for the month ending December 31, 2024. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$297,523 in agency reimbursements and \$18,583 in interest were received. Fiscal year-to-date revenue for FY25 totaled \$1,640,772. No other miscellaneous payments were received this month.

Expenses: Current month disbursements were \$8,936. Fiscal year-to-date expenditures for FY25 total \$342,109; of which \$316,121 was for operating expenses. Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY25.

Cash: The cash balance at December 31, 2024 was \$5,119,415.

Submitted by:



Jacqueline Lee
Treasurer

Dated: Jan 16, 2025

**DSRSD/EBMUD RECYCLED WATER AUTHORITY
TREASURER'S REPORT
FOR THE PERIOD ENDED DECEMBER 31, 2024**

CAPITAL - PROJECT	Program Budget @ FY 2025	Expenditures FY 24 and Prior (a)	Expenditures Current Month	Expenditures FY 25 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	200,000	375,531	-	-	375,531	157,733	217,798
MF/UV Control Programing Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	150,000	1,857,416	-	-	1,857,416	1,077,301	780,115
PSR-1 VFD Replacement	-	-	-	-	-	-	-
Air Relief Valve Rehabilitation/Replacement	-	27,446	-	13,793	41,239	18,970	22,269
SFUV and MF Operational Analysis	-	45,477	-	(1,279)	44,198	20,331	23,867
Chlorine Mixer Replacement	-	13,111	-	-	13,111	6,031	7,080
SFUV Cable Harness Replacement	-	176,029	-	-	176,029	80,973	95,056
UV Lamp Electrical Connector Replacement	-	130,203	-	-	130,203	59,893	70,310
HVAC Replacements	126,000	-	-	-	-	-	-
TIPS VFD Upgrades	90,000	39,531	-	563	40,094	18,443	21,651
Backwash Analysis	125,000	10,484	-	8,432	18,916	8,701	10,215
Gate Replacements	270,000	12,821	-	1,068	13,889	6,389	7,500
Pine Valley Transmission Cathodic Protection	30,000	22,222	-	3,411	25,633	11,791	13,842
Decommission Microfiltration Facility	115,000	-	-	-	-	-	-
Valve Rehabilitation/Replacement	70,000	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVAWMA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	-	15,535,426	-	-	15,535,426	9,819,731	5,715,695
Pleasanton Capital Billing/Contingency	-	5,795,139	-	-	5,795,139	-	5,795,139
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
Total Capital Impr. Proj. Element	1,176,000	103,362,249	-	25,988	103,388,237	51,938,816	51,449,421

OPERATING - ITEM	Program Budget @ FY 2025	Expenditures FY 24 and Prior (a)	Expenditures Current Month	Expenditures FY 25 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
DERWA Program Manager	245,000	4,180,638	4,190	21,698	4,202,336	3,013,705	1,188,631
Treasurer	101,000	3,103,129	3,602	11,839	3,114,968	2,336,226	778,742
Legal Counsel	25,000	599,454	1,144	12,260	611,714	458,786	152,928
Secretary	20,000	296,653	-	672	297,325	222,994	74,331
Other	150,000	2,111,332	-	151,276	2,262,608	1,696,957	565,651
Operation and Maintenance Detail	6,310,000	36,696,520	-	118,376	36,814,896	27,951,793	8,863,103
Debt Service	1,645,514	31,902,140	-	-	31,902,140	16,966,783	14,935,357
Total Operating Program Element	8,496,514	78,889,866	8,936	316,121	79,205,987	52,647,244	26,558,743

PROJECT TOTALS	9,672,514	182,252,115	8,936	342,109	182,594,224	104,586,060	78,008,164
-----------------------	------------------	--------------------	--------------	----------------	--------------------	--------------------	-------------------

REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Pleasanton	-	-
Agency Reimbursements - DSRSD	-	586,259
Agency Reimbursements - EBMUD	61,050	332,066
Commercial Paper Issued	-	-
Pleasanton payments	236,473	606,993
Interest / Contracts	18,583	115,454
Misc Income	-	-
TOTAL REVENUES & FUNDING	316,106	1,640,772

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	4,812,245	2,274,726
Beg. Balance Adj (Prior Year Accruals)	-	1,546,026
Rounding	-	-
Total Revenues & Funding	316,106	1,640,772
Total Expenditures	(8,936)	(342,109)
Ending Cash	5,119,415	5,119,415

Prepared by Johnny Wong Jan 16, 2025
 Johnny Wong Date
 Reviewed by Matt Houck Jan 16, 2025
 Matt Houck Date
 Approved by David Glasser Jan 16, 2025
 David Glasser Date

DERWA CASH REPORT

Cash Balance as of 11/30/24 4,812,244.86 Reconciled to DERWA TR

Add member agency's contribution:

Agency Reimbursements - DSRSD	0.00
Agency Reimbursements - EBMUD	61,050.81
City of Pleasanton Payments	236,472.66
Interest Income	0.00
Wells Fargo Interest	18,583.17
Other Reimbursements- Misc	0.00

Less invoice payments:

RICHARD SYKES	(252.00)
BARRETT BUSINESS SERVICES INC	(363.01)
BARRETT BUSINESS SERVICES INC	(330.00)
BARRETT BUSINESS SERVICES INC	(462.01)
BARRETT BUSINESS SERVICES INC	(330.00)
BARRETT BUSINESS SERVICES INC	(396.01)
EBMUD	(3,040.40)
LANCE SOLL & LUNGHARD LLP	(561.00)
BARRETT BUSINESS SERVICES INC	(363.01)
BARRETT BUSINESS SERVICES INC	(528.01)
ICF INTERNATIONAL	(516.25)
ICF INTERNATIONAL	(295.00)
DOWNEY BRAND, LLP	(1,144.00)
UNDERGROUND SERVICE ALERT OF NORTHERN CALIF. & NEVADA	(355.39)

Cash Balance as of 12/31/24 5,119,415.41

Rounding (0.41)

Cash Balance 12/31/24 5,119,415.00

Item 7.C

DERWA Summary & Recommendation

Approve Quarterly Investment Report for December 31, 2024

Summary:

Section 53646 of the Government Code allows the Treasurer of the Authority to submit to the Authority Manager, the Internal Auditor, and the Board of Directors a quarterly investment report. It also stipulates that the investment report must include the types of investments in which the Authority has invested its funds, the issuer, date of maturity, the value of the investment at maturity, and the dollar amount that is invested in the security.

The investments held by the Authority in the State of California Local Agency Investment Fund on December 31, 2024, were \$1,081,134.88. The investment portfolio is in full compliance with the Board's adopted policy regarding the Authority's investments.

In compliance with Section 53646(b)3 of the Government Code, this report denotes that the Authority will be able to meet expenditure requirements for the next six months from revenues/reimbursements/contributions from member agencies.

Recommendation:

The Treasurer recommends the DERWA Board of Directors approve, by Motion, the Quarterly Investment Report for December 31, 2024.

February 3, 2025



DSRSD • EBMUD Recycled Water Authority
PARTNERS IN WATER RECYCLING

DATE: February 3, 2025
MEMO TO: Board of Directors
FROM: Vivian Housen, Authority Manager
SUBJECT: Authority Manager Update

ADMINISTRATION

Central Contra Costa Sanitary District (Central San) Short-Term Supply Agreement Extension. On October 18, 2024, Central San and DERWA executed the final one-year extension to the temporary agreement to divert 0.7 million gallons per day (MGD) of Central San's raw wastewater upstream of the San Ramon Pumping Station.

In December 2024, Central San staff provided DERWA and member staff a draft term sheet for a long-term agreement for review. DERWA and member staff have reviewed the term sheet and discussed comments with Central San staff. Central San staff are incorporating the comments and will provide an updated term sheet to DERWA and member staff for further review.

Permit Agreement for Use of Dublin San Ramon Services District (DSRSD) Boardroom and conference facilities by DERWA. DERWA staff have signed a Facility Use Permit for continued use of the DSRSD Boardroom and other specific facilities in calendar year 2025.

Staff Meetings.

- On December 18, 2024, DERWA and member agency staff met to discuss the draft term sheet that was provided by Central San staff for the long-term wastewater diversion agreement. On January 10, 2025, DERWA and member agency staff met with Central San staff to review these comments further.
- On January 22, 2025, the DERWA manager and DSRSD Operations Director met to review DERWA operations and upcoming needs.

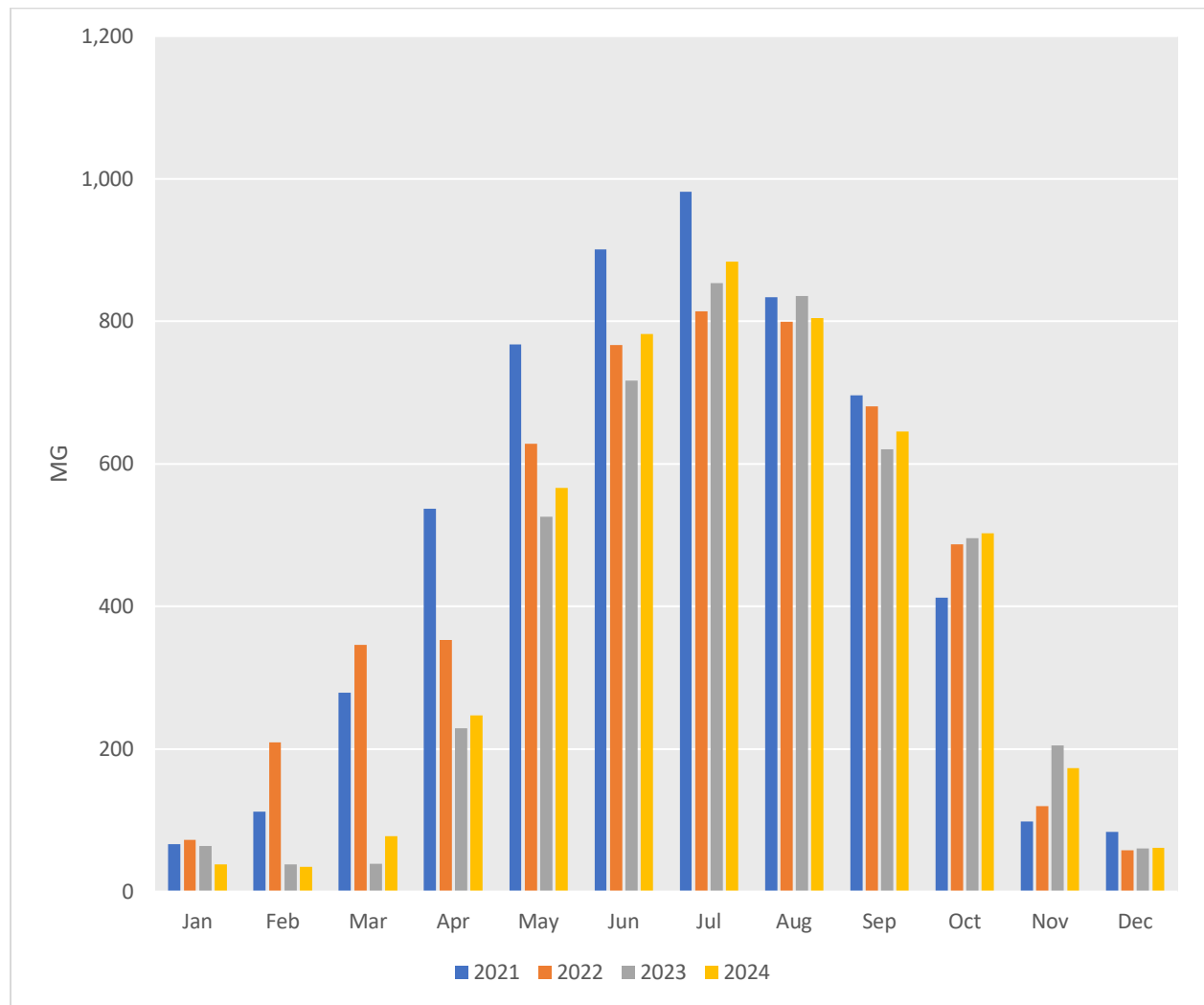
Other.

- There are no additional items to report.

OPERATIONS AND MAINTENANCE

2024 Year-to-Date Recycled Water Production. The DERWA Recycled Water Treatment Facility produced 4,816 acre-feet (AF) of recycled water in calendar year 2024, compared to 4,681 AF produced during the same period in 2023. Recycled water production for calendar year 2024 ended up being 2.9% higher than 2023. Like 2023, the DERWA-Central San Temporary Diversion of Wastewater Project was not operated in 2024 due to sufficient wastewater supplies and system management practices.

DERWA Recycled Water Production (Calendar Years 2021-2024)



Preventative Maintenance of DERWA Equipment. Irrigation season has ended and the demands for recycled water have declined to a point that allows for short shutdowns to perform routine winter maintenance.

Maintenance Schedule:

PSR1 - December 2024 - Complete

- Clean Wet Well: Removal of accumulated debris and sediment for general upkeep and cleaning.
- Install stop flange on old micro-filtration line: To isolate the recycled water system from the old micro-filtration system.
- Inspect PSR 1 Pump 4: Inspection of a specific pump or section to assess condition and performance.

Holding Basin 4 - January 2025 - Ongoing

- Clean Wet Well: Continuation of preventive maintenance to maintain system health and condition.
- Instrument Technicians to modify float switch relays: Adjustment and upgrade of control systems to improve reliability of level detection.
- Inspect Effluent Pump Station 2 Pump 5: Detailed inspection of equipment to prevent potential failures.
- Bird spikes on ballasted floc structure piping: Installation to deter nesting and prevent accumulation of bird waste.

Sand Filter 6 - February 2025 - Future

- De-sand and inspect Filter 6: Removal of sand and inspection to ensure reliable operation.
- Replace Air Lifts: Installation of new air lift mechanisms so that filter 6 continuous backwash stays reliable.
- Replace select components in air control panel: Upgrading or replacing parts to enhance control system functionality.

New Additions:

- Installation of floating scum removal pump: Addressing new challenges with chemical scum accumulation, enhancing treatment efficiency.

The winter schedule is designed to tackle both routine maintenance and emergent issues while the system demands are low, and allows for shutdowns for short periods. Each task is scheduled with consideration for seasonal impacts and interdependencies between different systems. The addition of new tasks reflects DERWA's adaptive approach to evolving operational needs. The successful execution of this schedule will ensure the continued reliability and efficiency of DERWA's recycled water treatment operations.