

**DSRSD•EBMUD RECYCLED WATER AUTHORITY  
(DERWA)  
Board of Directors Regular Meeting Minutes  
Monday, September 23, 2024**

1. CALL TO ORDER – Chair Vonheeder-Leopold called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.
2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair Georgan Vonheeder-Leopold, Vice Chair April Chan, and Directors Ann Marie Johnson, and Luz Gómez. Staff present: Vivian Housen, Authority Manager; Jacqueline Lee, Treasurer; Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES  
Chair Vonheeder-Leopold welcomed new Authority Manager Housen to DERWA.
5. PUBLIC COMMENT – 6:01 p.m. – None
6. CONSENT CALENDAR

Director Johnson MOVED for approval of the items on the Consent Calendar. Vice Chair Chan SECONDED the MOTION, which CARRIED with FOUR AYES.

- A. Approve Minutes of Special Board Meeting of August 12, 2024 – Approved
- B. Approve Treasurer’s Reports for June 30, and July 31, 2024 – Approved
- C. Approve Quarterly Investment Report for June 30, 2024 – Approved
- D. Approve Task Order No. 21 for Fiscal Year 2024-2025 for Public Information Services with ICF Jones & Stokes, Inc. – Approved

7. BOARD BUSINESS

- A. Approve Proclamation for Jan Lee’s Service to DERWA as Authority Manager

Chair Vonheeder-Leopold introduced the item and read aloud from the proclamation. She presented the proclamation and an engraved DERWA journal to Ms. Lee. Ms. Lee thanked the Board and staff, and complimented DERWA on its accomplishments. She expressed her gratitude for the opportunity to serve as DERWA Authority Manager and is looking forward to working with and supporting DERWA as the DSRSD General Manager.

Vice Chair Chan MOVED to Approve the Proclamation for Jan Lee’s Service to DERWA as Authority Manager. Director Gómez SECONDED the MOTION, which CARRIED with FOUR AYES.

- B. Approve Proclamation for Richard G. Sykes’s Service to DERWA as Interim Authority Manager

Chair Vonheeder-Leopold introduced the item. Treasurer Lee read aloud from the proclamation. Mr. Sykes was unable to attend the meeting but sent a note of thanks to the Board and staff which Chair Vonheeder-Leopold read aloud.

Director Gómez MOVED to Approve the Proclamation for Richard G. Sykes’s Service to DERWA as Interim Authority Manager. Vice Chair Chan SECONDED the MOTION, which CARRIED with FOUR AYES.

8. STAFF REPORTS

A. Authority Manager Update

Authority Manager Housen welcomed any questions regarding the report provided in the agenda packet. She also thanked the several staff who have contributed thus far to her onboarding as the new Authority Manager.

B. Confirm Next Board Meeting – December 9, 2024

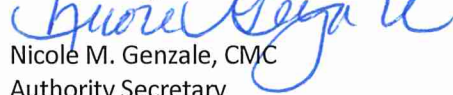
9. BOARDMEMBER ITEMS

Director Gómez reported that she attended the WaterReuse California Annual Conference in Orange County on September 15-17 and shared that it was an impressive experience.

10. ADJOURNMENT

Chair Vonheeder-Leopold adjourned the meeting at 6:20 p.m.

Submitted by,



Nicolé M. Genzale, CMC  
Authority Secretary