



AGENDA

NOTICE OF REGULAR MEETING

TIME: 6 p.m.
PLACE: Dublin San Ramon Services District
Boardroom
7051 Dublin Boulevard, Dublin, CA
www.derwa.org

DATE: Monday, September 23, 2024

Our mission is to maximize the amount of recycled water delivered while recovering its costs; in doing so it will provide a reliable and consistent supply of recycled water to DSRSD and EBMUD for service to each of the agencies' customers.

1. CALL TO ORDER

2. PLEDGE TO THE FLAG

3. ROLL CALL

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

5. PUBLIC COMMENT (Meeting Open to the Public)

At this time, those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight's agenda. Comments should not exceed five minutes. Speaker cards are available from the Authority Secretary and should be completed and returned to the Authority Secretary prior to addressing the Board. The Chair of the Board will recognize each speaker, at which time the speaker should proceed to the lectern. Written comments may be submitted to the Authority Secretary at genzale@dsrsd.com. Comments received by 3 p.m. on the day of the meeting will be provided to the Board.

6. CONSENT CALENDAR

Matters listed under this item are considered routine and will be enacted by one action in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board or the public prior to the time the Board votes on the Motion to adopt.

A. Approve Minutes of Special Board Meeting of August 12, 2024

Recommended Action: Approve by Motion

B. Approve Treasurer's Reports for June 30, and July 31, 2024

Recommended Action: Approve by Motion

C. Approve Quarterly Investment Report for June 30, 2024

Recommended Action: Approve by Motion

- D. Approve Task Order No. 21 for Fiscal Year 2024-2025 for Public Information Services with ICF Jones & Stokes, Inc.
Recommended Action: Approve by Motion

7. BOARD BUSINESS

- A. Approve Proclamation for Jan Lee’s Service to DERWA as Authority Manager
Recommended Action: Approve by Motion
- B. Approve Proclamation for Richard G. Sykes’s Service to DERWA as Interim Authority Manager
Recommended Action: Approve by Motion

8. STAFF REPORTS

- A. Authority Manager Update
- B. Confirm Next Board Meeting – December 9, 2024

9. BOARDMEMBER ITEMS

10. ADJOURNMENT

All materials made available or distributed in open session at Board meetings are public information and are available for inspection during business hours by calling the Authority Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the Authority Secretary as soon as possible, but at least two days prior to the meeting.

Item 6.A

**DSRSD•EBMUD RECYCLED WATER AUTHORITY
(DERWA)
Board of Directors Special Meeting Minutes
Monday, August 12, 2024**

1. CALL TO ORDER – Chair Vonheeder-Leopold called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.
2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair Georgan Vonheeder-Leopold, Vice Chair April Chan, and Directors Ann Marie Johnson, and Luz Gómez. Staff present: Richard Sykes, Authority Manager; Jacqueline Lee, Treasurer; Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None
5. PUBLIC COMMENT – 6:01 p.m. – None
6. CONSENT CALENDAR

Vice Chair Chan MOVED for approval of the items on the Consent Calendar. Director Gómez SECONDED the MOTION, which CARRIED with FOUR AYES.

- A. Approve Minutes of Special Board Meeting of July 1, 2024 – Approved
- B. Approve Treasurer’s Reports for March 31, April 30, and May 31, 2024 – Approved

7. BOARD BUSINESS

- A. Receive Presentation on Efforts to Develop a Long-Term Supplemental Supply Agreement with Central Contra Costa Sanitary District

Authority Manager Sykes reviewed the item for the Board and introduced DSRSD General Manager Jan Lee, Central Contra Costa Sanitary District (Central San) Resource Recovery Program Manager Melody LaBella, and EBMUD Manager of Water Supply Improvements Linda Hu, who provided a presentation (handed out to the Board and posted to the website as supplemental materials) that reviewed a long-term supplemental supply opportunity between DERWA and Central San. Building on the success of the temporary diversion project implemented in 2019, a long-term wastewater diversion from Central San of 2.7 million gallons per day (June to August) would enable DERWA to expand its customer base and meet demands for the next 10 years. Such an arrangement would benefit the region by improving water resiliency, expanding the recycled water system, and reducing nutrients discharged to the San Francisco Bay. The team reviewed next steps to negotiate the long-term agreement, implement system expansion, and connect EBMUD and DSRSD “ready to connect” customers.

The Board and staff discussed various aspects of the presentation, as well as the anticipated growth of DERWA’s system and recycled water customers, and the opportunity to negotiate with Central San to implement a mutually beneficial, decades-long (20 years or more) supplemental supply agreement.

DRAFT

B. Approve Appointment of Vivian Housen as Authority Manager and Authorize Execution of Agreement for Services

Authority Manager Sykes reviewed the item for the Board. Chair Vonheeder-Leopold announced the following: “Before discussing Agenda Item 7.B., a provision of the Brown Act requires that the Board “orally report a summary of [the] recommendation for final action on the ... salary [and other] compensation ... of a local agency executive,” such as the Authority Manager. The recommendation is also summarized in Agenda Item 7.B., with further details available in the attached proposed Agreement for Services. As is specified in the proposed Agreement for Services, if approved, the Authority Manager will receive an hourly rate of \$290, which will increase by \$9 in each subsequent year of the agreement, and the total annual compensation shall not exceed \$190,000. The recommendation is to approve the proposed Agreement for Services for the DERWA Authority Manager, effective on or about August 15, 2024.”

Director Gomez MOVED to Approve Resolution No. 24-5, Approving Appointment of Vivian Housen as Authority Manager and Authorizing Execution of Agreement for Services. Vice Chair Chan SECONDED the MOTION, which CARRIED with FOUR AYES.

8. STAFF REPORTS

A. Confirm Next Board Meeting – September 23, 2024

The Board acknowledged the September meeting date and did not request any changes.

9. BOARDMEMBER ITEMS – None

10. NOT HELD – CLOSED SESSION

As Authorized Pursuant to Government Code Section 54957:

Public Employment

Position: Authority Manager

11. NOT HELD – REPORT FROM CLOSED SESSION

12. ADJOURNMENT

Chair Vonheeder-Leopold adjourned the meeting at 6:26 p.m.

Submitted by,

Nicole M. Genzale, CMC

Authority Secretary

Item 6.B

DERWA Summary & Recommendation

Approve Treasurer's Reports for June 30, and July 31, 2024

Summary:

Attached is the Treasurer's Reports for the months ending June 30, and July 31, 2024, submitted by Treasurer Jacqueline Lee.

Recommendation:

The Treasurer recommends the DERWA Board of Directors approve, by Motion, the Treasurer's Reports for the months ending June 30, and July 31, 2024.

September 23, 2024

Attachments:

1. Treasurer's Report – June 30, 2024
2. Treasurer's Report – July 31, 2024

**DSRSD/EBMUD RECYCLED WATER AUTHORITY
TREASURER'S REPORT FOR JUNE 30, 2024**

STAFF REPORT

Attached is the DERWA Treasurer's Report for the month ending June 30, 2024. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, payments of \$3,661,364 in agency reimbursements and \$168,439 in interest was recognized. Fiscal year-to-date revenue for FY24 totaled \$9,007,172. No other miscellaneous payments were received this month.

Expenses: Current month expenditures were \$4,363,782. Fiscal year-to-date expenditures for FY24 total \$8,351,680; of which \$7,903,657 was for operating expenses.

Cash: The cash balance at June 30, 2024 was \$2,274,726.

Submitted by:



Jacqueline Lee
Treasurer

Dated: Aug 1, 2024

**DSRSD/EBMUD RECYCLED WATER AUTHORITY
TREASURER'S REPORT
FOR THE PERIOD ENDED JUNE 30, 2024**

CAPITAL - PROJECT	Program Budget @ FY 2024	Expenditures FY 23 and Prior (a)	Expenditures Current Month	Expenditures FY 24 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	200,000	347,683	-	27,848	375,531	157,733	217,798
MF/UV Control Programing Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	435,000	1,586,724	3,230	270,692	1,857,416	1,077,301	780,115
PSR-1 VFD Replacement	-	-	-	-	-	-	-
Air Relief Valve Rehabilitation/Replacement	135,000	-	24,478	27,446	27,446	12,625	14,821
SFUV and MF Operational Analysis	-	45,477	-	-	45,477	20,919	24,558
Chlorine Mixer Replacement	-	13,111	-	-	13,111	6,031	7,080
SFUV Cable Harness Replacement	23,000	149,784	16,192	26,245	176,029	80,973	95,056
UV Lamp Electrical Connector Replacement	17,000	126,635	-	3,568	130,203	59,893	70,310
HVAC Replacements	-	-	-	-	-	-	-
TIPS VFD Upgrades	150,000	-	39,531	39,531	39,531	18,184	21,347
Backwash Analysis	200,000	-	7,413	10,484	10,484	4,823	5,661
Gate Replacements	150,000	-	9,146	12,821	12,821	5,898	6,923
Pine Valley Transmission Cathodic Protection	230,000	-	18,363	22,222	22,222	10,222	12,000
Decommission Microfiltration Facility	50,000	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVMWA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	-	15,528,260	-	7,166	15,535,426	9,819,731	5,715,695
Pleasanton Capital Billing/Contingency	-	5,795,139	-	-	5,795,139	-	5,795,139
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
Total Capital Impr. Proj. Element	1,590,000	102,914,226	118,353	448,023	103,362,249	51,926,862	51,435,387

OPERATING - ITEM	Program Budget @ FY 2024	Expenditures FY 23 and Prior (a)	Expenditures Current Month	Expenditures FY 24 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
DERWA Program Manager	245,000	4,063,634	27,766	117,004	4,180,638	2,998,835	1,181,803
Treasurer	101,000	3,045,547	21,097	57,582	3,103,129	2,327,346	775,783
Legal Counsel	25,000	567,517	2,042	31,937	599,454	449,591	149,863
Secretary	18,000	272,570	10,176	24,083	296,653	222,490	74,163
Other	135,000	1,972,030	-	139,302	2,111,332	1,583,500	527,832
Operation and Maintenance Detail	5,725,000	30,808,285	2,538,834	5,888,235	36,696,520	27,863,011	8,833,509
Debt Service	1,645,513	30,256,626	1,645,514	1,645,514	31,902,140	16,966,783	14,935,357
Total Operating Program Element	7,894,513	70,986,209	4,245,429	7,903,657	78,889,866	52,411,556	26,478,310

PROJECT TOTALS	9,484,513	173,900,435	4,363,782	8,351,680	182,252,115	104,338,418	77,913,697
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Pleasanton	-	-
Agency Reimbursements - DSRSD	2,184,580	5,082,951
Agency Reimbursements - EBMUD	1,476,784	2,850,042
Commercial Paper Issued	-	-
Pleasanton payments	346,582	874,511
Interest / Contracts	168,439	199,668
Misc Income	-	-
TOTAL REVENUES & FUNDING	4,176,385	9,007,172

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	4,008,150	1,393,499
Beg. Balance Adj (Prior Year Accruals)	-	1,771,762
Rounding	-	-
Total Revenues & Funding	4,176,385	9,007,172
Total Expenditures	(4,363,782)	(8,351,680)
Add: Y/E AP Accruals	726,437	726,437
Less: Y/E AR Accruals	(2,272,464)	(2,272,464)
Ending Cash	2,274,726	2,274,726

Prepared by Johnny Wong Date Aug 1, 2024
 Reviewed by Matt Houck Date Aug 1, 2024
 Approved by David Glasser Date Aug 1, 2024
 David Glasser

DSRSD/EBMUD RECYCLED WATER AUTHORITY
SUMMARY OF EXPENDITURES
FOR THE PERIOD ENDED
June 30, 2024

Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount		Operating	Capital
06/14/24	200051962	ICF INTERNATIONAL	Op-Prg Mgr-Public Info (49/51)	788.75	386.49	402.26	O	788.75	0.00
06/14/24	200051942	DOWNEY BRAND, LLP	Op-Derwa Legal Counsel (69/31)	1,265.84	873.43	392.41	O	1,265.84	0.00
06/12/24	200051858	RICHARD SYKES	Op-Prg Manager-Salary (69/31)	2,682.00	1,850.58	831.42	O	2,682.00	0.00
06/12/24	200051787	DUBLIN SAN RAMON SERVICES DIST	Op-Prg Manager-Salary (69/31)	1,396.44	963.54	432.90	O	1,396.44	0.00
06/12/24	200051787	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary (69/31)	4,032.48	2,782.41	1,250.07	O	4,032.48	0.00
06/12/24	200051787	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (69/31)	265,646.56	183,296.13	82,350.43	O	265,646.56	0.00
06/12/24	200051787	DUBLIN SAN RAMON SERVICES DIST	Cap - Prm Suppl Wtr Sup (58/42)	2,495.59	1,447.44	1,048.15	C	0.00	2,495.59
06/12/24	200051787	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (D-portion 46%)	391.34	391.34	-	C	0.00	391.34
06/12/24	200051787	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (E-portion 27%)	229.70	-	229.70	C	0.00	229.70
06/12/24	200051787	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (Pleasanton27%)	229.70	-	-	C	0.00	229.70
06/12/24	200051787	DUBLIN SAN RAMON SERVICES DIST	Cap - Air Relief Valve Rehab/Replace (40/60)	593.22	237.29	355.93	C	0.00	593.22
06/12/24	200051787	DUBLIN SAN RAMON SERVICES DIST	Cap - P V Transmission Cathodic Protect (47/53)	2,813.39	1,322.29	1,491.10	C	0.00	2,813.39
06/14/24	200051948	EBMUD	Op- Trea - Cost Acct(69/31)	3,225.60	2,225.66	999.94	O	3,225.60	0.00
06/14/24	200051948	EBMUD	Op- Trea - Salary(69/31)	126.77	87.47	39.30	O	126.77	0.00
06/21/24	200052137	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (69/31)	330.00	227.70	102.30	O	330.00	0.00
06/21/24	200052137	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (69/31)	297.00	204.93	92.07	O	297.00	0.00
06/21/24	200052137	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (69/31)	396.01	273.25	122.76	O	396.01	0.00
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Op-Prg Manager-Salary (69/31)	3,016.26	2,081.22	935.04	O	3,016.26	0.00
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary (69/31)	1,543.31	1,064.88	478.43	O	1,543.31	0.00
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (69/31)	391,395.28	270,062.74	121,332.54	O	391,395.28	0.00
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap - Prm Suppl Wtr Sup (58/42)	734.00	425.72	308.28	C	0.00	734.00
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap-SFUV Cable Harness Replace (D-portion 46%)	7,448.18	7,448.18	-	C	0.00	7,448.18
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap-SFUV Cable Harness Replace (E-portion 27%)	4,371.76	-	4,371.76	C	0.00	4,371.76
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap-SFUV Cable Harness Replace (Pleasanton27%)	4,371.76	-	-	C	0.00	4,371.76
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (D-portion 46%)	1,091.53	1,091.53	-	C	0.00	1,091.53
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (E-portion 27%)	640.67	-	640.67	C	0.00	640.67
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (Pleasanton27%)	640.67	-	-	C	0.00	640.67
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap - Air Relief Valve Rehab/Replace (40/60)	2,016.93	806.77	1,210.16	C	0.00	2,016.93
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap - P V Transmission Cathodic Protect (47/53)	2,046.60	961.90	1,084.70	C	0.00	2,046.60
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Op-Prg Manager-Salary (69/31)	3,662.64	2,527.22	1,135.42	O	3,662.64	0.00
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary (69/31)	2,168.33	1,496.15	672.18	O	2,168.33	0.00
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (69/31)	345,315.77	238,267.88	107,047.89	O	345,315.77	0.00
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (D-portion 46%)	203.04	203.04	-	C	0.00	203.04
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (E-portion 27%)	119.17	-	119.17	C	0.00	119.17
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (Pleasanton27%)	119.17	-	-	C	0.00	119.17
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap - Air Relief Valve Rehab/Replace (40/60)	2,206.92	882.77	1,324.15	C	0.00	2,206.92
06/21/24	200052196	DUBLIN SAN RAMON SERVICES DIST	Cap - P V Transmission Cathodic Protect (47/53)	3,410.97	1,603.16	1,807.81	C	0.00	3,410.97
06/24/24	JV1510	CWSRF (Accounting Office) Loan Payment	Op- Princ (49.23%/50.77%)	602,296.20	296,510.42	305,785.78	O	602,296.20	0.00
06/24/24	JV1510	CWSRF (Accounting Office) Loan Payment	Op- Interest (49.23%/ 50.77%)	46,310.93	22,798.87	23,512.06	O	46,310.93	0.00
06/24/24	JV1511	SWRCB (Accounting Office) Loan Payment	Op- Princ (49.23%/50.77%)	948,870.27	467,128.83	481,741.44	O	948,870.27	0.00
06/24/24	JV1511	SWRCB (Accounting Office) Loan Payment	Op- Interest (49.23% / 50.77%)	48,036.56	23,648.40	24,388.16	O	48,036.56	0.00
06/28/24	200052728	ICF INTERNATIONAL	Op-Prg Mgr-Public Info (49/51)	1,845.00	904.05	940.95	O	1,845.00	0.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Op-Prg Manager-Salary (69/31)	4,968.00	3,427.92	1,540.08	O	4,968.00	0.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary (69/31)	1,690.56	1,166.49	524.07	O	1,690.56	0.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary Expense (69/31)	299.54	206.68	92.86	O	299.54	0.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (69/31)	314,919.75	217,294.63	97,625.12	O	314,919.75	0.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Inv Backwash Analysis (D-portion 46%)	1,100.60	1,100.60	-	C	0.00	1,100.60
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Inv Backwash Analysis (E-portion 27%)	646.00	-	646.00	C	0.00	646.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Inv Backwash Analysis (Pleasanton27%)	646.00	-	-	C	0.00	646.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (D-portion 46%)	2,411.94	2,411.94	-	C	0.00	2,411.94
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (E-portion 27%)	1,415.70	-	1,415.70	C	0.00	1,415.70
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (Pleasanton27%)	1,415.70	-	-	C	0.00	1,415.70
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD TIPS VFD Upgrades (D-portion 46%)	18,184.41	18,184.41	-	C	0.00	18,184.41
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD TIPS VFD Upgrades (E-portion 27%)	10,673.45	-	10,673.45	C	0.00	10,673.45
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD TIPS VFD Upgrades (Pleasanton27%)	10,673.45	-	-	C	0.00	10,673.45

06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap - Air Relief Valve Rehab/Replace (40/60)	19,542.36	7,816.94	11,725.42	C	0.00	19,542.36
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap - P V Transmission Cathodic Protect (47/53)	8,864.40	4,166.27	4,698.13	C	0.00	8,864.40
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Op-Prg Manager-Salary (69/31)	1,466.35	1,011.78	454.57	O	1,466.35	0.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary (69/31)	373.19	257.50	115.69	O	373.19	0.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary Expense (69/31)	69.21	47.75	21.46	O	69.21	0.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (69/31)	520,558.02	359,185.03	161,372.99	O	520,558.02	0.00
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Inv Backwash Analysis (D-portion 46%)	2,309.49	2,309.49	-	C	0.00	2,309.49
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Inv Backwash Analysis (E-portion 27%)	1,355.58	-	1,355.58	C	0.00	1,355.58
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Inv Backwash Analysis (Pleasanton27%)	1,355.58	-	-	C	0.00	1,355.58
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (D-portion 46%)	109.15	109.15	-	C	0.00	109.15
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (E-portion 27%)	64.07	-	64.07	C	0.00	64.07
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Gate Replacements (Pleasanton27%)	64.07	-	-	C	0.00	64.07
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap - Air Relief Valve Rehab/Replace (40/60)	118.64	47.46	71.18	C	0.00	118.64
06/28/24	200052705	DUBLIN SAN RAMON SERVICES DIST	Cap - P V Transmission Cathodic Protect (47/53)	1,227.96	577.14	650.82	C	0.00	1,227.96
07/03/24	200052886	EBMUD	Op- Trea- Cost Acct(69/31)	3,130.75	2,160.22	970.53	O	3,130.75	0.00
07/03/24	200052886	EBMUD	Op- Trea- Salary(69/31)	8,113.95	5,598.63	2,515.32	O	8,113.95	0.00
07/03/24	200052879	DOWNEY BRAND, LLP	Op-Derwa Legal Counsel (69/31)	775.67	535.21	240.46	O	775.67	0.00
07/03/24	200052838	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (69/31)	363.01	250.48	112.53	O	363.01	0.00
07/03/24	200052838	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (69/31)	495.01	341.56	153.45	O	495.01	0.00
07/05/24	200053163	ICF INTERNATIONAL	Op-Prg Mgr-Public Info (49/51)	1,125.00	551.25	573.75	O	1,125.00	0.00
06/30/24	Accrual	RICHARD SYKES	Op-Prg Manager-Salary (69/31)	4,637.45	3,199.84	1,437.61	O	4,637.45	0.00
06/30/24	Accrual	EBMUD	Op- Trea- Cost Acct(69/31)	2,580.11	1,780.28	799.83	O	2,580.11	0.00
06/30/24	Accrual	EBMUD	Op- Trea- Salary(69/31)	1,048.72	723.62	325.10	O	1,048.72	0.00
06/30/24	Accrual	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (69/31)	701,000.00	483,690.00	217,310.00	O	701,000.00	0.00
06/30/24	Accrual	EBMUD	Op- Trea- Cost Acct(69/31)	2,215.27	1,528.54	686.73	O	2,215.27	0.00
06/30/24	Accrual	EBMUD	Op- Trea- Salary(69/31)	655.46	452.27	203.19	O	655.46	0.00
06/30/24	Accrual	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (67/33)	297.00	198.99	98.01	O	297.00	0.00
					-	-		0.00	0.00
				4,363,782.88	2,656,815.75	1,687,451.03		4,245,430.02	118,352.86

Certificates of Disb.	
Wk Ending	Amount
6/12/24	\$ 280,510.42
6/14/24	\$ 5,406.96
6/21/24	\$ 777,545.97
6/24/24	\$ 1,645,513.96
6/28/24	\$ 928,368.17
07/03/24	\$ 12,878.39
07/05/24	\$ 1,125.00
6/30 Accrual	\$ 712,434.01
	\$ 4,363,782.88

Pleasanton-	19,516.10
OP	4,245,430.02
CAP	118,352.86

0.00 Reconciled
0.00 Reconciled
0.00 Reconciled
0.00 Reconciled

DERWA CASH REPORT

Cash Balance as of

05/31/24

4,008,150.11 *Reconciled to DERWA TR*

Add member agency's contribution:

Agency Reimbursements - DSRSD		821,482.24
Agency Reimbursements - EBMUD		842,043.72
City of Pleasanton Payments		83,423.96
Interest Income - Accrued		11,466.99
Wells Fargo Interest		156,971.63
Other Reimbursements- Misc		0.00
Agency Reimb - DSRSD (A/R)	Accrual	1,363,098.10
Agency Reimb - EBMUD (A/R)	Accrual	634,740.04
City of Pleasanton Payments (A/R)	Accrual	263,158.38

Less invoice payments:

ICF INTERNATIONAL	6/14/2024	(788.75)
DOWNEY BRAND, LLP	6/14/2024	(1,265.84)
RICHARD SYKES	6/12/2024	(2,682.00)
DUBLIN SAN RAMON SERVICES DIST	6/12/2024	(277,828.42)
EBMUD	6/14/2024	(3,352.37)
BARRETT BUSINESS SERVICES INC	6/21/2024	(330.00)
BARRETT BUSINESS SERVICES INC	6/21/2024	(297.00)
BARRETT BUSINESS SERVICES INC	6/21/2024	(396.01)
DUBLIN SAN RAMON SERVICES DIST	6/21/2024	(419,316.95)
DUBLIN SAN RAMON SERVICES DIST	6/21/2024	(357,206.01)
STATE WATER RESOURCE CONTROL BOARD	6/24/2024	(648,607.13)
STATE WATER RESOURCE CONTROL BOARD	6/24/2024	(996,906.83)
ICF INTERNATIONAL	6/28/2024	(1,845.00)
DUBLIN SAN RAMON SERVICES DIST	6/28/2024	(397,451.86)
DUBLIN SAN RAMON SERVICES DIST	6/28/2024	(529,071.31)
EBMUD	7/3/2024	(11,244.70)
DOWNEY BRAND, LLP	7/3/2024	(775.67)
BARRETT BUSINESS SERVICES INC	7/3/2024	(363.01)
BARRETT BUSINESS SERVICES INC	7/3/2024	(495.01)
ICF INTERNATIONAL	7/5/2024	(1,125.00)
 FY24 Accrual	 Accrual	 (712,434.01)

Cash Balance as of

06/30/24

3,820,752.29

Add: Y/E AP Accruals 726,437.40
Less: Y/E AR Accruals (2,272,463.51)

Rounding (0.18)

Cash Balance 06/30/24 2,274,726.00

**DSRSD/EBMUD RECYCLED WATER AUTHORITY
TREASURER'S REPORT FOR JULY 31, 2024**

STAFF REPORT

Attached is the DERWA Treasurer's Report for the month ending July 31, 2024. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$2,066,946 in agency reimbursements and \$22,636 in interest were received. Fiscal year-to-date revenue for FY25 totaled (\$182,881); accrual reversals totaled (\$2,272,463). No other miscellaneous payments were received this month.

Expenses: Current month disbursements were \$21,973. Fiscal year-to-date expenditures for FY25 total (\$704,464); of which (\$704,464) was for operating expenses. Accrual reversals totaled (\$726,437).

Cash: The cash balance at July 31, 2024 was \$4,342,335.

Submitted by:



Jacqueline Lee
Treasurer

Dated: Sep 3, 2024

**DSRSD/EBMUD RECYCLED WATER AUTHORITY
TREASURER'S REPORT
FOR THE PERIOD ENDED JULY 31, 2024**

CAPITAL - PROJECT	Program Budget @ FY 2025	Expenditures FY 24 and Prior (a)	Expenditures Current Month	Expenditures FY 25 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	200,000	375,531	-	-	375,531	157,733	217,798
MF/UV Control Programing Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	150,000	1,857,416	-	-	1,857,416	1,077,301	780,115
PSR-1 VFD Replacement	-	-	-	-	-	-	-
Air Relief Valve Rehabilitation/Replacement	-	27,446	-	-	27,446	12,625	14,821
SFUV and MF Operational Analysis	-	45,477	-	-	45,477	20,919	24,558
Chlorine Mixer Replacement	-	13,111	-	-	13,111	6,031	7,080
SFUV Cable Harness Replacement	-	176,029	-	-	176,029	80,973	95,056
UV Lamp Electrical Connector Replacement	-	130,203	-	-	130,203	59,893	70,310
HVAC Replacements	126,000	-	-	-	-	-	-
TIPS VFD Upgrades	90,000	39,531	-	-	39,531	18,184	21,347
Backwash Analysis	125,000	10,484	-	-	10,484	4,823	5,661
Gate Replacements	270,000	12,821	-	-	12,821	5,898	6,923
Pine Valley Transmission Cathodic Protection	30,000	22,222	-	-	22,222	10,222	12,000
Decommission Microfiltration Facility	115,000	-	-	-	-	-	-
Valve Rehabilitation/Replacement	70,000	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVMWA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	-	15,535,426	-	-	15,535,426	9,819,731	5,715,695
Pleasanton Capital Billing/Contingency	-	5,795,139	-	-	5,795,139	-	5,795,139
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
Total Capital Impr. Proj. Element	1,176,000	103,362,249	-	-	103,362,249	51,926,862	51,435,387

OPERATING - ITEM	Program Budget @ FY 2025	Expenditures FY 24 and Prior (a)	Expenditures Current Month	Expenditures FY 25 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
DERWA Program Manager	245,000	4,180,638	7,082	165	4,180,803	2,998,959	1,181,844
Treasurer	101,000	3,103,129	14,115	(3,629)	3,099,500	2,324,625	774,875
Legal Counsel	25,000	599,454	776	-	599,454	449,591	149,863
Secretary	20,000	296,653	-	-	296,653	222,490	74,163
Other	150,000	2,111,332	-	-	2,111,332	1,583,500	527,832
Operation and Maintenance Detail	6,310,000	36,696,520	-	(701,000)	35,995,520	27,337,261	8,658,259
Debt Service	1,645,514	31,902,140	-	-	31,902,140	16,966,783	14,935,357
Total Operating Program Element	8,496,514	78,889,866	21,973	(704,464)	78,185,402	51,883,209	26,302,193

PROJECT TOTALS	9,672,514	182,252,115	21,973	(704,464)	181,547,651	103,810,071	77,737,580
ADJ: FY2024 Y/E Accruals			(726,437)				
PROJECT TOTALS - Accrued	9,672,514	182,252,115	(704,464)	(704,464)	181,547,651	103,810,071	77,737,580

REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Pleasanton	-	-
Agency Reimbursements - DSRSD	1,351,481	(11,617)
Agency Reimbursements - EBMUD	629,186	(5,554)
Commercial Paper Issued	-	-
Pleasanton payments	86,279	(176,879)
Interest / Contracts	22,636	11,169
Misc Income	-	-
TOTAL REVENUES & FUNDING	2,089,582	(182,881)
ADJ: FY2024 Y/E Accruals	(2,272,463)	
TOTAL REVENUES & FUNDING - Accrued	(182,881)	(182,881)

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	2,274,726	2,274,726
Beg. Balance Adj (Prior Year Accruals)	-	1,546,026
Rounding	-	-
Total Revenues & Funding	2,089,582	(182,881)
Total Expenditures	(21,973)	704,464
Ending Cash	4,342,335	4,342,335

Prepared by Johnny Wong Sep 3, 2024
 Reviewed by Johnny Wong Date
Matt Houck Sep 3, 2024
Matt Houck Date
 Approved by David Glasser Sep 3, 2024
 David Glasser Date

**DSRSD/EBMUD RECYCLED WATER AUTHORITY
SUMMARY OF EXPENDITURES
FOR THE PERIOD ENDED
July 31, 2024**

Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount	Operating	Capital
07/03/24	200052886	EBMUD	Op- Trea- Cost Acct(69/31)	3,130.75	2,160.22	970.53	○ 3,130.75	0.00
07/03/24	200052886	EBMUD	Op- Trea- Salary(69/31)	8,113.95	5,598.63	2,515.32	○ 8,113.95	0.00
07/03/24	200052879	DOWNEY BRAND, LLP	Op-Derwa Legal Counsel (69/31)	775.67	535.21	240.46	○ 775.67	0.00
07/03/24	200052838	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (69/31)	363.01	250.48	112.53	○ 363.01	0.00
07/03/24	200052838	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (69/31)	495.01	341.56	153.45	○ 495.01	0.00
07/05/24	200053163	ICF INTERNATIONAL	Op-Prg Mgr-Public Info (49/51)	1,125.00	551.25	573.75	○ 1,125.00	0.00
07/19/24	200053749	EBMUD	Op- Trea- Cost Acct(69/31)	2,215.27	1,528.54	686.73	○ 2,215.27	0.00
07/19/24	200053749	EBMUD	Op- Trea- Salary(69/31)	655.46	452.27	203.19	○ 655.46	0.00
07/19/24	200053716	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (67/33)	297.00	198.99	98.01	○ 297.00	0.00
07/19/24	200053716	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (67/33)	165.00	110.55	54.45	○ 165.00	0.00
07/26/24	200054237	RICHARD SYKES	Op-Prg Manager-Salary (69/31)	4,637.45	3,199.84	1,437.61	○ 4,637.45	0.00
					-	-		
				21,973.57	14,927.54	7,046.03	21,973.57	0.00

Certificates of Disb.	
Wk Ending	Amount
7/3/24	\$ 12,878.39
7/5/24	\$ 1,125.00
7/19/24	\$ 3,332.73
7/26/24	\$ 4,637.45
<hr/>	
	\$ 21,973.57

Pleasanton-	-
	OP 21,973.57
	CAP -

0.00 Reconciled
0.00 Reconciled
0.00 Reconciled
0.00 Reconciled

DERWA CASH REPORT

Cash Balance as of **06/30/24** **2,274,726.18** *Reconciled to DERWA TR*

Add member agency's contribution:

Agency Reimbursements - DSRSD	1,351,480.95
Agency Reimbursements - EBMUD	629,186.07
City of Pleasanton Payments	86,279.29
Interest Income	12,086.14
Wells Fargo Interest	10,550.30
Other Reimbursements- Misc	0.00

Less invoice payments:

EBMUD	7/3/2024	(11,244.70)
DOWNEY BRAND, LLP	7/3/2024	(775.67)
BARRETT BUSINESS SERVICES INC	7/3/2024	(363.01)
BARRETT BUSINESS SERVICES INC	7/3/2024	(495.01)
ICF INTERNATIONAL	7/5/2024	(1,125.00)
EBMUD	7/19/2024	(2,870.73)
BARRETT BUSINESS SERVICES INC	7/19/2024	(297.00)
BARRETT BUSINESS SERVICES INC	7/19/2024	(165.00)
RICHARD SYKES	7/26/2024	(4,637.45)

Cash Balance as of **07/31/24** **4,342,335.36**

Rounding (0.36)

Cash Balance 07/31/24 **4,342,335.00**

Item 6.C

DERWA Summary & Recommendation

Approve Quarterly Investment Report for June 30, 2024

Summary:

Section 53646 of the Government Code allows the Treasurer of the Authority to submit to the Authority Manager, the Internal Auditor, and the Board of Directors a quarterly investment report. It also stipulates that the investment report must include the types of investments in which the Authority has invested its funds, the issuer, date of maturity, the value of the investment at maturity, and the dollar amount that is invested in the security.

The investments held by the Authority in the State of California Local Agency Investment Fund on June 30, 2024, were \$1,056,358. The investment portfolio is in full compliance with the Board's adopted policy regarding the Authority's investments.

In compliance with Section 53646(b)3 of the Government Code, this report denotes that the Authority will be able to meet expenditure requirements for the next six months from revenues/reimbursements/contributions from member agencies.

Recommendation:

The Treasurer recommends the DERWA Board of Directors approve, by Motion, the Quarterly Investment Report for June 30, 2024.

September 23, 2024

Item 6.D

DERWA Summary & Recommendation

Approve Task Order No. 21 for Fiscal Year 2024-2025 for Public Information Services with ICF Jones & Stokes, Inc.

Summary:

A component of DERWA program management includes public information efforts. The program activities consist of updating informational materials, website maintenance, and coordination of an annual communications roundtable exercise for DERWA, EBMUD, DSRSD, and the City of Pleasanton. These activities have been provided by ICF Jones & Stokes, Inc. since 2002 through a professional services agreement and associated annual task orders.

Proposed Task Order No. 21 would continue ICF Jones & Stokes, Inc. support for public information and agency outreach activities from July 1, 2024, through June 30, 2025. The estimated cost of the work for Task Order No. 21 is \$30,000.

The largest expense in the proposed task order is the communications roundtable exercise. Given the transition in authority management, a roundtable is tentatively planned for early spring of 2025. Funding for the task order is included in the proposed Fiscal Year 2024-2025 Operating Budget.

Recommendation:

The Authority Manager recommends the DERWA Board of Directors approve, by Motion, Task Order No. 21 to Professional Services Agreement A08-03, dated August 18, 2008, with ICF Jones & Stokes Inc. for the period July 1, 2024, through June 30, 2025, in an amount not to exceed \$30,000.

September 23, 2024

Item 7.A

DERWA Summary & Recommendation

Approve Proclamation for Jan Lee's Service to DERWA as Authority Manager

Summary:

At the May 16, 2022, DERWA Board meeting, the Board of Directors appointed Jan Lee, the Assistant General Manager of Dublin San Ramon Services District (DSRSD), as the DERWA Authority Manager. Ms. Lee served as the DERWA Authority Manager commencing July 1, 2022, and served dutifully through December 31, 2023, as she was appointed as the DSRSD's General Manager, effective December 23, 2023.

Ms. Lee's service and contributions as Authority Manager have been instrumental in the continued success of DERWA.

Recommendation:

The Authority Manager recommends the DERWA Board of Directors approve, by Motion, the Proclamation for Service to Jan Lee.

September 23, 2024

Attachment:

1. Proclamation

DERWA PROCLAMATION FOR SERVICE

WHEREAS, the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority (DERWA) was formed by its Member Agencies to implement a recycled water program from a public policy perspective that benefits portions of the San Ramon and Livermore-Amador Valleys; and

WHEREAS, the DERWA Board of Directors and staff have diligently worked to achieve the mission of providing a cost-effective, dependable, and consistent supply of recycled water to the communities served by Dublin San Ramon Services District (DSRSD) and East Bay Municipal Utility District (EBMUD); and

WHEREAS, Jan Lee furthered DERWA’s mission by agreeing to serve as DERWA’s Authority Manager in July 2022, following the service of Authority Manager John Rossi, bringing over 27 years of knowledge and experience in engineering and management services, and the water/wastewater industry; and

WHEREAS, Jan Lee successfully collaborated with the Member Agencies to approve a Consulting Services Agreement with Brown and Caldwell to prepare the DERWA Recycled Water Supply and Operations Plan Update to meet current and future recycled water demands; and

WHEREAS, Jan Lee deftly managed DERWA during the recycled water connection moratorium, demand management efforts, and study of potential supplemental supply options; and

WHEREAS, Jan Lee supported the adoption of a resolution to re-establish DERWA’s Board meeting schedule, increasing the meetings from three to four per year to better align with the timing of matters that must be considered by the DERWA Board; and

WHEREAS, Jan Lee entered into an agreement with DSRSD to prepare a DERWA Facilities Energy Evaluation to explore opportunities for DERWA to implement cost-effective projects to control long-term energy costs; and

WHEREAS, Jan Lee secured approval of the Fiscal Year 2023-2024 Operating and Capital Budget of \$7.895 million for the operations and maintenance of the DERWA facilities; and

WHEREAS, Jan Lee supported the adoption of a resolution to authorize and clarify expenditure thresholds, purchasing procedures, and the Authority Manager’s delegation of administration tasks for organizational improvements; and

WHEREAS, Jan Lee, upon her appointment to DSRSD General Manager, successfully led the effort to recruit Interim DERWA Authority Manager Richard G. Sykes, and effectively passed to him the leadership reins; and

WHEREAS, Jan Lee has earned the appreciation and respect of the DERWA Board and staff for her leadership, care, expertise, and willingness to serve DERWA in a time of need while continuing to serve as the DSRSD Assistant General Manager.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Directors of the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority hereby expresses its sincere appreciation for the contributions of

Jan Lee

Passed and adopted the 23rd day of September 2024 by the DSRSD•EBMUD Recycled Water Authority Board of Directors.

Georgean M. Vonheeder-Leopold
Chair

April Chan
Vice Chair

Ann Marie Johnson
Director

Luz Gómez
Director

Nicole M. Genzale, CMC
Authority Secretary

Item 7.B

DERWA Summary & Recommendation

Approve Proclamation for Richard G. Sykes's Service to DERWA as Interim Authority Manager

Summary:

At the December 11, 2023, DERWA Board meeting, the Board of Directors appointed Richard G. Sykes as the Interim Authority Manager to serve for a six-month period until an outside candidate could be recruited to fill the Authority Manager position. Dublin San Ramon Services District (DSRSD) Assistant General Manager, Jan Lee, was serving as DERWA's Authority Manager when she was appointed as DSRSD's General Manager. effective December 23, 2023.

Mr. Sykes served as the Interim Authority Manager commencing January 1, 2024, and on April 22, 2024, the DERWA Board of Directors approved the First Amendment to the Consulting Agreement, which provided for a six-month extension. Since January 2024, Mr. Sykes diligently served DERWA and its member agencies and contributed significantly to the success of DERWA.

Recommendation:

The Authority Manager recommends the DERWA Board of Directors approve, by Motion, the Proclamation for Service to Richard G. Sykes.

September 23, 2024

Attachment:

1. Proclamation

DERWA PROCLAMATION FOR SERVICE

WHEREAS, the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority (DERWA) was formed by its Member Agencies to implement a recycled water program from a public policy perspective that benefits portions of the San Ramon and Livermore-Amador Valleys; and

WHEREAS, the DERWA Board of Directors and staff have diligently worked to achieve the mission of providing a cost-effective, dependable, and consistent supply of recycled water to the communities served by Dublin San Ramon Services District (DSRSD) and East Bay Municipal Utility District (EBMUD); and

WHEREAS, Richard G. Sykes furthered DERWA's mission by agreeing to serve as DERWA's Interim Authority Manager in January 2024 when his predecessor Jan Lee was appointed as DSRSD's General Manager, bringing over 35 years of knowledge and experience in engineering, operations, maintenance, construction, environmental compliance, fisheries, land management disciplines, and management services; and

WHEREAS, Richard G. Sykes successfully collaborated with the Member Agencies to approve the First Amendment to the Interim Agreement Related to the Supply and Sale of Recycled Water between DERWA, Dublin San Ramon Services District, and East Bay Municipal Utility District allowing time to further evaluate the effectiveness of demand management strategies and the feasibility of securing long-term supplemental supplies for the San Ramon Valley Recycled Water Program; and

WHEREAS, Richard G. Sykes supported the adoption of a new Cash Reserves policy to maintain operating reserves at a level sufficient to meet working capital and unanticipated needs; and

WHEREAS, Richard G. Sykes secured approval of the Fiscal Year 2024-2025 Operating and Capital Budget of \$6.310 million for the operations and maintenance of the DERWA facilities; and

WHEREAS, Richard G. Sykes furthered the Second Amendment to the Interim Agreement Related to the Supply and Sale of Recycled Water between DERWA, Dublin San Ramon Services District, and East Bay Municipal Utility District that will allow the Member Agencies to add certain ready to connect customers to the recycled water system, and supported the development of a long-term supplemental supply agreement with Central Contra Costa Sanitary District to support current and future customers; and

WHEREAS, Richard G. Sykes successfully led the effort to recruit permanent DERWA Authority Manager, Vivian Housen, to whom he graciously passed the baton in August 2024; and

WHEREAS, Richard G. Sykes has earned the expressed gratitude and friendship of the DERWA Board and staff for his leadership, expertise, and willingness to serve DERWA in its time of need while continuing to uphold his many other professional commitments.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Directors of the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority hereby expresses its sincere appreciation for the contributions of

Richard G. Sykes

Passed and adopted the 23rd day of September 2024 by the DSRSD•EBMUD Recycled Water Authority Board of Directors.

Georgean M. Vonheeder-Leopold
Chair

April Chan
Vice Chair

Ann Marie Johnson
Director

Luz Gòmez
Director

Nicole M. Genzale, CMC
Authority Secretary



DSRSD • EBMUD Recycled Water Authority
PARTNERS IN WATER RECYCLING

DATE: September 23, 2024
MEMO TO: Board of Directors
FROM: Vivian Housen, Authority Manager
SUBJECT: Authority Manager Update

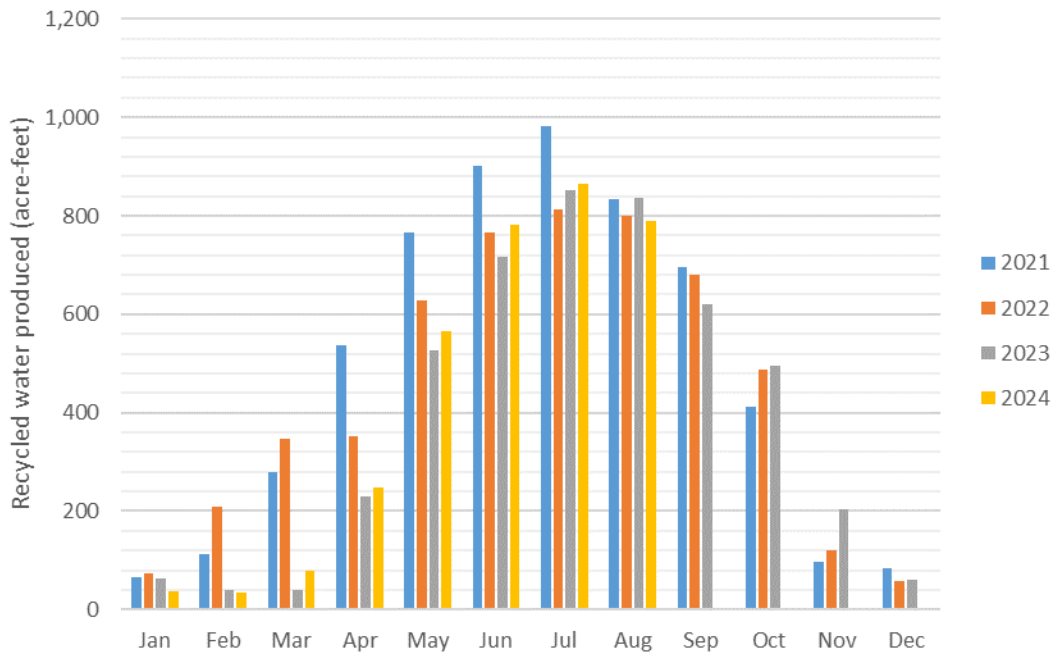
ADMINISTRATION

Central Contra Costa Sanitary District (Central San) Short-Term Supply Agreement Extension. In February 2019, DERWA and Central San executed a temporary agreement to divert a portion of Central San's raw wastewater upstream of the San Ramon Pumping Station. Under the temporary agreement, approximately 0.7 million gallons per day (MGD) of Central San's wastewater can be diverted through DSRSD's collection system, treated at DSRSD's Regional Wastewater Treatment Plant, and used to supplement DERWA recycled water supplies during the summer months. Construction of the diversion project was completed in 2020, and the project was successfully used during the 2021 peak irrigation season. The initial term of the agreement was three years (beginning from the date of Central San's acceptance of the construction of the diversion structure and associated pipelines), with the option for two one-year extensions. The parties will exercise the final one-year extension this year. DSRSD staff intend to bring the one-year extension agreement to its Board for further discussion in September 2024. Extending the diversion project beyond 2025 will require a new agreement. DERWA will work with Central San to discuss terms of a new, long-term agreement after the extension is finalized.

OPERATIONS AND MAINTENANCE

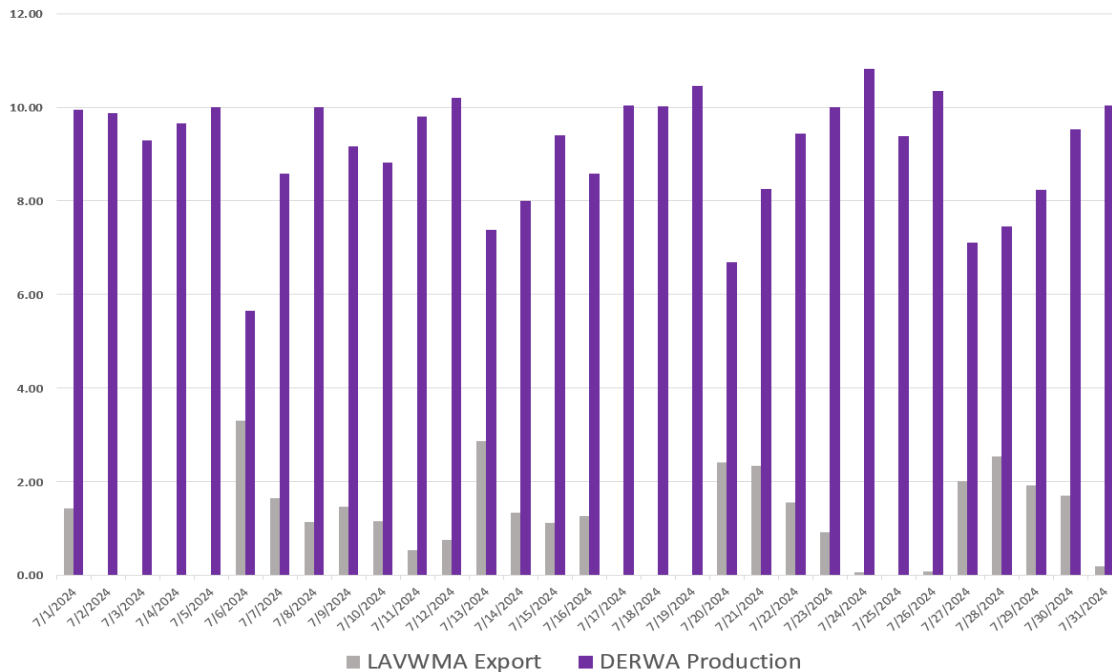
2024 Year-to-Date Recycled Water Production. The DERWA Recycled Water Treatment Facility produced 3,400 acre-feet (AF) of recycled water January 2024 through August 2024. For the same period in 2023, production was 3,301 AF. The figure below shows monthly recycled water production for the years 2021-2024. The wet weather experienced by the Bay Area in early 2024 likely delayed the start of the irrigation season.

DERWA Recycled Water Production (Calendar Years 2021-2024)



DERWA July Export and Production. A heat wave that persisted several weeks for the month of July created peak summer demand conditions. For the month of July, DERWA produced an average of 9.8 MGD of recycled water, exported an average of 1.0 MGD (potential supplies if demands were present), and had a total of 11 days where the LAVWMA export was zero. This shows that in a high demand period, DERWA still has supplies to expand.

July Export and Production



Tests and Studies. Operations, lab, and compliance staff initiated a pilot to evaluate alternative sampling locations for coliform bacteria. Currently, sampling takes place at the end of the UV disinfection channel and a potentially more suitable site on the pump discharge line is being tested. The new location may reduce inaccurate results that could possibly shut down production.

Operations staff enlisted the current polymer vendor, Polydyne, to conduct jar testing of various polymers used in the ballasted flocculation system. Jar testing is a common testing method used in the water treatment industry to select the most effective coagulation chemical to filter turbidity to final regulatory standards. Testing was conducted on August 20 to evaluate if staff were still using the most effective coagulant. Staff assisted the Polydyne representative in testing both cationic and anionic polymers and expect a report of the results in the next few months.

DERWA Backwash Analysis (CIP No. 24-R014) was awarded to Carollo and is currently in progress. The initial meeting to discuss summer sampling and waste reduction options were held with District staff and Carollo on May 8. The projected timeline for the study is June 1, 2024, through October 31, 2024.

Preventative Maintenance of DERWA Equipment. Routine maintenance on all DERWA assets was performed for the quarter. The recycled water treatment plant ran through the highest production days this summer without issue.

Mechanical and electrical maintenance staff completed a full compressor replacement project with units from the decommissioned microfiltration site. These compressors were installed because of their low usage hours. These units increase the reliability of the continuous backwash system (photo below).

