

## **REVISED AGENDA**

### **NOTICE OF REGULAR MEETING**

**TIME:** 6 p.m.  
**PLACE:** Dublin San Ramon Services District  
Boardroom  
7051 Dublin Boulevard, Dublin, CA

**DATE:** Monday, September 26, 2022

The Boardroom is open to the public during open session. Due to the COVID-19 pandemic, meeting attendees are required to conduct a self-screening before entering District facilities. Face coverings are optional.

Agenda revised after publication to reflect correction to numbering of Agenda Item 7.D.

**Our mission is to maximize the amount of recycled water delivered while recovering its costs; in doing so it will provide a reliable and consistent supply of recycled water to DSRSD and EBMUD for service to each of the agencies' customers.**

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL - Members: Rubio, Coleman, Vonheeder-Leopold, and Mellon  
Alternates: Johnson and Young
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
5. PUBLIC COMMENT (Meeting Open to the Public)  
At this time, those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight's agenda. Comments should not exceed five minutes. Speaker cards are available from the Authority Secretary and should be completed and returned to the Authority Secretary prior to addressing the Board. The Chair of the Board will recognize each speaker, at which time the speaker should proceed to the lectern, introduce him/herself, and then proceed with his/her comment. Written comments may be submitted to the Authority Secretary at [genzale@dsrsd.com](mailto:genzale@dsrsd.com). Comments received by 3 p.m. on the day of the meeting will be provided to the Board.
6. CONSENT CALENDAR  
Matters listed under this item are considered routine and will be enacted by one action in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board or the public prior to the time the Board votes on the Motion to adopt.
  - A. Approve Minutes of Regular Board Meeting of May 16, 2022  
**Recommended Action:** Approve by Motion
  - B. Approve Treasurer's Reports for April 30, May 31, June 30, and July 31, 2022  
**Recommended Action:** Approve by Motion

- C. Approve Quarterly Investment Report for March 31, and June 30, 2022  
**Recommended Action:** Approve by Motion
- D. Approve Task Order No. 19 for Fiscal Year 2022-23 for Public Information Services with ICF Jones & Stokes, Inc.  
**Recommended Action:** Approve by Motion

7. BOARD BUSINESS

- A. Approve Proclamation for Frank Mellon's Service on the DERWA Board of Directors  
**Recommended Action:** Approve by Motion
- B. Approve Proclamation for John Rossi's Service to DERWA as Authority Manager  
**Recommended Action:** Approve by Motion
- C. Approve Proclamation for Sue Montague's Service to DERWA as Administrative Support  
**Recommended Action:** Approve by Motion
- D. Receive Presentation on Supplemental Supply Efforts and Provide Direction  
**Recommended Action:** Receive Presentation and Provide Direction

8. STAFF REPORTS

- A. Operations Update
- B. Conflict-of-Interest Code Amendment Update
- C. Other Staff Reports
- D. Confirm Next Board Meeting – January 23, 2023

9. BOARDMEMBER ITEMS

10. ADJOURNMENT

*All materials made available or distributed in open session at Board meetings are public information and are available for inspection during business hours by calling the Authority Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the Authority Secretary as soon as possible, but at least two days prior to the meeting.*

# Item 6.A

**DSRSD•EBMUD RECYCLED WATER AUTHORITY  
(DERWA)  
Board of Directors Regular Meeting Minutes  
Monday, May 16, 2022**

1. CALL TO ORDER – Chair Marisol Rubio called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.

Due to the current state of emergency and imminent health risks to in-person attendees, because of COVID-19, and in accordance with the provisions of California Government Code Section 54953(e), the Board meeting was held via Zoom Teleconference. The Boardroom was closed to the public; the public could observe and comment by electronic means. All votes during the meeting were taken by roll call vote.

2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair Marisol Rubio, Vice Chair John Coleman, Directors Frank Mellon, and Ann Marie Johnson. DERWA Staff present: John Rossi, Authority Manager; Richard Lou, Treasurer; Scott Shapiro and Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None
5. DECLARATION OF TELECONFERENCE MEETINGS

- A. Authorize and Adopt Remote Teleconference Meetings of DERWA Pursuant to the Ralph M. Brown Act

Motion by Vice Chair Coleman, Second by Director Mellon to Adopt Resolution No. 22-4, Authorizing Remote Teleconference Meetings of DERWA Pursuant to the Ralph M. Brown Act. Motion carried (4-0) by the following vote:

AYES: Coleman, Mellon, Johnson, Rubio

6. PUBLIC COMMENT – 6:04 p.m. – None
7. CONSENT CALENDAR

- A. Approve Minutes of Regular Board Meeting of March 28, 2022
  - B. Approve Treasurer's Reports for February 28, and March 31, 2022

Motion by Director Mellon, Second by Director Johnson to approve the Consent Calendar. Motion carried (4-0) by the following vote:

AYES: Mellon, Johnson, Coleman, Rubio

**DRAFT**

## 8. BOARD BUSINESS

### A. Approve and Adopt the Fiscal Year 2022-2023 Capital and Operating Expenditure Budget

Authority Manager Rossi reviewed the item for the Board. He thanked staff who participated in preparing the budget and noted one change to the budget document. He explained the budget document stated DSRSD received a 2.75 percent salary CPI increase, but it was actually 4.0 percent. Mr. Rossi and Treasurer Lou proceeded to outline highlights of the budget, noting that some CIP projects were rolled forward due to impacts from the COVID-19 pandemic. Mr. Lou noted this budget includes contributions from the City of Pleasanton, as well as DSRSD and EBMUD, as they have been using approximately 27 percent of the water.

Motion by Vice Chair Coleman, Second by Director Mellon, to Adopt Resolution No. 22-5, Approving and Adopting the Fiscal Year 2022-2023 Capital and Operating Expenditure Budget. Motion carried (4-0) by the following vote:

AYES: Coleman, Mellon, Johnson, Rubio

### B. Approve and Establish the Location, Time and Place of Regular DERWA Board Meetings

Authority Manager Rossi reviewed the item and stated there was discussion at the March Board meeting to consider reducing the number of regular Board meetings from five to three meetings per year, with the meetings being held on the fourth Monday in January, April, and September at 6 p.m. Mr. Rossi also stated the designated meeting location would be at the DSRSD Boardroom.

Motion by Director Mellon, Second by Vice Chair Coleman, to Adopt Resolution No. 22-6, Establishing Date, Time, and Place at which Regular Meetings of the Authority Board of Directors Shall be Held and *Rescinding Resolution No. 20-2*. Motion carried (4-0) by the following vote:

AYES: Mellon, Coleman, Johnson, Rubio

### C. Approve Appointment of Authority Manager

General Counsel Cho reviewed the item for the Board. He noted that DERWA's history of appointing Authority Managers has vacillated between rotationally appointing staff from one of the member agencies and hiring a consultant. He reported that staff recommends the member agency concept be resumed and appoint DSRSD Assistant General Manager Jan Lee as Authority Manager effective July 1, 2022. The Board and staff also discussed the timing of the Authority Manager performance review and directed staff to revise the resolution to state performance reviews are intended to be conducted on at least an annual basis, instead of a biannual basis.

Motion by Director Mellon, Second by Director Johnson, to Adopt Resolution No. 22-7, Appointing Authority Manager, with the amendment that the Board intends to evaluate performance on at least an annual basis. Motion carried (4-0) by the following vote:

AYES: Mellon, Johnson, Coleman, Rubio

Chair Rubio thanked Authority Manager Rossi for his contributions to DERWA and congratulated Ms. Lee on her appointment.

## 9. MANAGER'S REPORTS

### A. Discuss the Use of DERWA Resolutions for Approving DERWA Board Actions

Authority Manager Rossi reported that in the future, staff will collaborate with General Counsel to determine when the use of resolutions is necessary for approving DERWA Board actions.

### B. Update on DSRSD Tri-Valley Residential Fill Station

DSRSD Engineering Services Director Steve Delight provided an update to the Board and staff regarding a potential Tri-Valley Residential Fill Station project to be located on DSRSD's Gleason Drive property in Dublin. Mr. Delight reported that a joint project agreement was put together by DSRSD, City of Livermore, and City of Pleasanton, but the project bids received were significantly higher than anticipated. Staff is currently considering a new site located at Zone 7 Water Agency's Parkside Drive property in Pleasanton. If the agencies approve the new site, the fill station may be open in late summer.

### C. Other Authority Manager Reports

Authority Manager Rossi reported that DSRSD and DERWA staff are working together to ensure a smooth transition to the new Authority Manager. Mr. Rossi thanked everyone and stated he was delighted to have worked with them.

The Board and staff thanked Mr. Rossi for all that he has done for the organization.

### D. Discuss Future Board Meeting Dates

Authority Manager Rossi reported that the next Board meeting is scheduled for Monday, September 26, 2022.

## 10. BOARD MEMBER ITEMS

Vice Chair Coleman stated that he hopes DERWA will provide outreach to customers in DERWA's service area regarding opportunities and benefits of using recycled water during the drought.

Director Mellon announced that he will not run for re-election to the EBMUD Board of Directors, and, therefore, will retire from the DERWA Board this year.

## 11. ADJOURNMENT

Chair Rubio adjourned the meeting at 6:36 p.m.

Submitted by,

Nicole Genzale, CMC  
Authority Secretary

# Item 6.B

## **DERWA Summary & Recommendation**

### **Approve Treasurer's Reports for April 30, May 31, June 30, and July 31, 2022**

#### **Summary:**

Attached are the Treasurer's Reports for the months ending April 30, May 31, June 30, and July 31, 2022, submitted by Treasurer Richard Lou.

#### **Recommendation:**

The Treasurer recommends the DERWA Board of Directors approve, by Motion, the Treasurer's Reports for the months ending April 30, May 31, June 30, and July 31, 2022.

September 26, 2022

#### **Attachments**

1. Treasurer's Report – April 30, 2022
2. Treasurer's Report – May 31, 2022
3. Treasurer's Report – June 30, 2022
4. Treasurer's Report – July 31, 2022

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR APRIL 30, 2022**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending April 30, 2022. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$118,774 in agency reimbursements and \$788 in interest was received. Fiscal year-to-date revenue for FY22 totaled \$2,477,049. No other miscellaneous payments were received this month.

Expenses: Current month disbursements were \$11,139. Fiscal year-to-date expenditures for FY22 total \$2,751,871; of which \$2,529,070 was for operating expenses. Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY22.

Cash: The cash balance at April 30, 2022 was \$1,747,888.

Submitted by:

*Richard Lou*  
Richard Lou (May 12, 2022 12:14 PDT)

Richard Lou  
Treasurer

Dated: May 11, 2022

Prepared by	Houck, Matt	Digitally signed by Houck, Matt Date: 2022.05.12 08:23:13 -07'00'	(M. Houck)
Reviewed by	Miller, Andrea	Digitally signed by Miller, Andrea Date: 2022.05.12 11:35:52 -07'00'	(A. Miller)

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED APRIL 30, 2022**

	Program Budget @ FY 2022	Expenditures FY 21 and Prior (a)	Expenditures Current Month	Expenditures FY 22 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>CAPITAL - PROJECT</b>							
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	208,000	321,987	-	-	321,987	183,533	138,454
MF/UV Control Programing Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	-	1,480,962	-	480	1,481,442	859,236	622,206
PSR-1 VFD Replacement	-	-	-	-	-	-	-
Air Relief Valve Rehabilitation/Replacement	45,000	-	-	-	-	-	-
SFUV and MF Operational Analysis	50,000	-	-	35,685	35,685	16,415	19,270
Chlorine Mixer Replacement	55,000	-	-	12,622	12,622	5,806	6,816
SFUV Cable Harness Replacement	75,000	-	-	82,672	82,672	38,029	44,643
UV Lamp Electrical Connector Replacement	50,000	-	-	84,160	84,160	38,714	45,446
TIPS VFD Upgrades	63,000	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVMWA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	35,000	15,518,852	-	5,243	15,524,095	9,814,518	5,709,577
Pleasanton Capital Billing/Contingency	-	5,793,200	-	1,939	5,795,139	-	5,795,139
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>581,000</b>	<b>102,436,414</b>	<b>-</b>	<b>222,801</b>	<b>102,659,215</b>	<b>51,608,780</b>	<b>51,050,435</b>

	Program Budget @ FY 2022	Expenditures FY 21 and Prior (a)	Expenditures Current Month	Expenditures FY 22 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>OPERATING - ITEM</b>							
DERWA Program Manager	280,500	3,829,487	5,496	78,060	3,907,547	2,798,945	1,108,602
Treasurer	87,000	2,945,923	3,408	42,725	2,988,648	2,241,486	747,162
Legal Counsel	75,000	530,917	2,235	6,455	537,372	403,029	134,343
Secretary	20,000	243,351	-	5,987	249,338	187,003	62,335
Other	130,000	1,612,152	-	123,070	1,735,222	1,301,417	433,805
Operation and Maintenance Detail	3,599,940	24,162,666	-	2,272,773	26,435,439	20,167,363	6,268,076
Debt Service	1,645,513	26,965,598	-	-	26,965,598	14,536,523	12,429,075
<b>Total Operating Program Element</b>	<b>5,837,953</b>	<b>60,290,094</b>	<b>11,139</b>	<b>2,529,070</b>	<b>62,819,164</b>	<b>41,635,766</b>	<b>21,183,398</b>

<b>PROJECT TOTALS</b>	<b>6,418,953</b>	<b>162,726,508</b>	<b>11,139</b>	<b>2,751,871</b>	<b>165,478,379</b>	<b>93,244,546</b>	<b>72,233,833</b>
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Agency Reimbursements - DSRSD	12,840	1,399,933
Agency Reimbursements - EBMUD	96,166	639,768
Commercial Paper Issued	-	-
Pleasanton payments	9,768	435,320
Interest / Contracts	788	2,028
Misc Income	-	-
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>119,562</b>	<b>2,477,049</b>
<b>CASH AVAILABLE</b>	<b>Current Month</b>	<b>Fiscal Year</b>
Beginning Cash	3,785,953	1,917,992
Member Distribution (RWTP True-Up)	(2,146,488)	(2,146,488)
Beg. Balance Adj (Prior Year Accruals)	-	2,251,206
Rounding	-	-
	-	-
<b>Total Revenues &amp; Funding</b>	<b>119,562</b>	<b>2,477,049</b>
<b>Total Expenditures</b>	<b>(11,139)</b>	<b>(2,751,871)</b>
<b>Ending Cash</b>	<b>1,747,888</b>	<b>1,747,888</b>

Prepared by **Houck, Matt** Digitally signed by Houck, Matt  
Date: 2022.05.12 08:24:15 -07'00'

Approved by **Miller, Andrea** Digitally signed by Miller, Andrea  
Date: 2022.05.12 11:38:28 -07'00'



**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
SUMMARY OF EXPENDITURES  
FOR THE PERIOD ENDED  
April 30, 2022**

Operating	Capital
2,235.00	0.00
627.01	0.00
4,275.00	0.00
2,702.94	0.00
704.85	0.00
594.01	0.00
0.00	0.00
0.00	0.00
0.00	0.00
<b>11,138.81</b>	<b>0.00</b>

Pleasanton-

	0.00 Reconciled
	0.00 Reconciled
11,138.81	0.00 Reconciled
-	0.00 Reconciled

Houck, Matt

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Date: 2022.05.12 08:24:39 -07'00'

Matt Houck

Date \_\_\_\_\_

Miller, Andrea

Digitally signed by Miller, Andrea  
Date: 2022.05.12 11:39:43 -07'00'

Andrea Miller

Date

## DERWA CASH REPORT

Cash Balance as of 03/31/22 3,785,952.95 Reconciled to DERWA TR

### Add member agency's contribution:

DSRSD Contribution (Distribution)	(658,489.16)
EBMUD Contribution (Distribution)	(1,286,373.83)
City of Pleasanton Contribution (Distribution)	(201,625.35)
Agency Reimbursements - DSRSD	12,840.20
Agency Reimbursements - EBMUD	96,166.07
City of Pleasanton Payments	9,768.14
Interest Income	787.92
Other Reimbursements- Misc	0.00

### Less invoice payments:

DOWNEY BRAND, LLP	4/1/2022	(2,235.00)
BARRETT BUSINESS SERVICES INC	4/1/2022	(627.01)
Ralph Andersen & Associates	4/8/2022	(4,275.00)
EBMUD	4/8/2022	(3,407.79)
BARRETT BUSINESS SERVICES INC	4/8/2022	(594.01)

Cash Balance as of 04/30/22 1,747,888.13

Rounding (0.13)

Cash Balance 04/30/22 1,747,888.00

Prepared by	Houck, Matt	Digitally signed by Houck, Matt Date: 2022.05.12 08:25:01 -07'00'
	Matt Houck	Date
Approved by	Miller, Andrea	Digitally signed by Miller, Andrea Date: 2022.05.12 11:40:19 -07'00'
	Andrea Miller	Date

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR MAY 31, 2022**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending May 31, 2022. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$436,401 in agency reimbursements were received. Fiscal year-to-date revenue for FY22 totaled \$2,913,449. No other miscellaneous payments were received this month.

Expenses: Current month disbursements were \$320,178. Fiscal year-to-date expenditures for FY22 total \$3,072,048; of which \$2,817,577 was for operating expenses. Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY22.



Cash: The cash balance at May 31, 2022 was \$1,864,111.

Submitted by:

  
Richard Lou (Jun 14, 2022 09:09 PDT)

Richard Lou  
Treasurer

Dated: June 13, 2022

	Houck,		Digitally signed by Houck, Matt Date: 2022.06.13 14:43:27 -07'00'	
Prepared by	Matt		(M. Houck)	
	Miller,		Digitally signed by Miller, Andrea Date: 2022.06.13 15:16:06 -07'00'	
Reviewed by	Andrea		(A. Miller)	

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED MAY 31, 2022**

	Program Budget @ FY 2022	Expenditures FY 21 and Prior (a)	Expenditures Current Month	Expenditures FY 22 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>CAPITAL - PROJECT</b>							
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	208,000	321,987	-	-	321,987	183,533	138,454
MF/UV Control Programing Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	-	1,480,962	-	480	1,481,442	859,236	622,206
PSR-1 VFD Replacement	-	-	-	-	-	-	-
Air Relief Valve Rehabilitation/Replacement	45,000	-	-	-	-	-	-
SFUV and MF Operational Analysis	50,000	-	5,867	41,553	41,553	19,114	22,439
Chlorine Mixer Replacement	55,000	-	-	12,622	12,622	5,806	6,816
SFUV Cable Harness Replacement	75,000	-	-	82,672	82,672	38,029	44,643
UV Lamp Electrical Connector Replacement	50,000	-	25,803	109,962	109,962	50,583	59,379
TIPS VFD Upgrades	63,000	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVMWA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	35,000	15,518,852	-	5,243	15,524,095	9,814,518	5,709,577
Pleasanton Capital Billing/Contingency	-	5,793,200	-	1,939	5,795,139	-	5,795,139
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>581,000</b>	<b>102,436,414</b>	<b>31,670</b>	<b>254,471</b>	<b>102,690,885</b>	<b>51,623,348</b>	<b>51,067,537</b>

	Program Budget @ FY 2022	Expenditures FY 21 and Prior (a)	Expenditures Current Month	Expenditures FY 22 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>OPERATING - ITEM</b>							
DERWA Program Manager	280,500	3,829,487	15,963	94,023	3,923,510	2,810,918	1,112,592
Treasurer	87,000	2,945,923	4,935	47,659	2,993,582	2,245,186	748,396
Legal Counsel	75,000	530,917	-	6,455	537,372	403,029	134,343
Secretary	20,000	243,351	909	6,897	250,248	187,686	62,562
Other	130,000	1,612,152	-	123,070	1,735,222	1,301,417	433,805
Operation and Maintenance Detail	3,599,940	24,162,666	266,701	2,539,473	26,702,139	20,367,226	6,334,913
Debt Service	1,645,513	26,965,598	-	-	26,965,598	14,536,523	12,429,075
<b>Total Operating Program Element</b>	<b>5,837,953</b>	<b>60,290,094</b>	<b>288,508</b>	<b>2,817,577</b>	<b>63,107,671</b>	<b>41,851,985</b>	<b>21,255,686</b>

<b>PROJECT TOTALS</b>	<b>6,418,953</b>	<b>162,726,508</b>	<b>320,178</b>	<b>3,072,048</b>	<b>165,798,556</b>	<b>93,475,333</b>	<b>72,323,223</b>
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Agency Reimbursements - DSRSD	402,656	1,802,589
Agency Reimbursements - EBMUD	-	639,768
Commercial Paper Issued	-	-
Pleasanton payments	33,745	469,065
Interest / Contracts	-	2,027
Misc Income	-	-
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>436,401</b>	<b>2,913,449</b>

	Current Month	Fiscal Year
CASH AVAILABLE		
Beginning Cash	1,747,888	1,917,992
Member Distribution (RWTP True-Up)	-	(2,146,488)
Beg. Balance Adj (Prior Year Accruals)	-	2,251,206
Rounding	-	-
Total Revenues & Funding	436,401	2,913,449
Total Expenditures	(320,178)	(3,072,048)
Ending Cash	1,864,111	1,864,111

Prepared by **Houck, Matt** Digitally signed by Houck, Matt  
Date: 2022.06.13 14:44:15 -07'00'  
Matt Houck Date

Approved by **Miller, Andrea** Digitally signed by Miller, Andrea  
Date: 2022.06.13 15:19:07 -07'00'  
Andrea Miller Date

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
SUMMARY OF EXPENDITURES  
FOR THE PERIOD ENDED  
May 31, 2022**

Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount	Operating	Capital	
05/06/22	200009493	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	759.01	546.49	212.52	O	759.01	0.00
05/06/22	200009493	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	528.01	380.17	147.84	O	528.01	0.00
05/06/22	200009493	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	396.01	285.13	110.88	O	396.01	0.00
05/06/22	200009519	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (72/28) CCCSD Treatment & Disposa	5,406.77	3,892.87	1,513.90	O	5,406.77	0.00
05/20/22	200010339	EBMUD	Op- Trea- Cost Acct(72/28)	1,680.19	1,209.74	470.45	O	1,680.19	0.00
05/25/22	200010645	Ralph Andersen & Associates	Op-Prg Manager-Salary (72/28)	6,660.00	4,795.20	1,864.80	O	6,660.00	0.00
05/25/22	200010628	EBMUD	Op- Trea- Cost Acct(72/28)	1,826.31	1,314.94	511.37	O	1,826.31	0.00
05/25/22	200010628	EBMUD	Op- Trea- Salary(72/28)	1,428.50	1,028.52	399.98	O	1,428.50	0.00
05/25/22	200010627	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Inv SFUV & MF (D-portion 46%)	2,698.96	2,698.96	-	C	0.00	2,698.96
05/25/22	200010627	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Inv SFUV & MF (E-portion 27%)	1,584.18	-	1,584.18	C	0.00	1,584.18
05/25/22	200010627	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD Inv SFUV & MF (Pleasanton27%)	1,584.18	-	-	C	0.00	1,584.18
05/25/22	200010616	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	924.01	665.29	258.72	O	924.01	0.00
05/25/22	200010616	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	1,386.02	997.93	388.09	O	1,386.02	0.00
05/25/22	200010627	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary (72/28)	909.50	654.84	254.66	O	909.50	0.00
05/25/22	200010627	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (72/28)	261,293.70	188,131.46	73,162.24	O	261,293.70	0.00
05/25/22	200010627	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector (D-portion 46%)	11,869.31	11,869.31	-	C	0.00	11,869.31
05/25/22	200010627	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector(E-portion 27%)	6,966.77	-	6,966.77	C	0.00	6,966.77
05/25/22	200010627	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector (Pleasanton27%)	6,966.77	-	-	C	0.00	6,966.77
05/27/22	200010745	Ralph Andersen & Associates	Op-Prg Manager-Salary (72/28)	5,310.00	3,823.20	1,486.80	O	5,310.00	0.00
				320,178.20	222,294.05	89,333.20		288,508.03	31,670.17

Certificates of Disb.	
Wk Ending	Amount
2022/05/06	\$ 7,089.80
2022/05/20	\$ 1,680.19
2022/05/25	\$ 306,098.21
2022/05/27	\$ 5,310.00
	<hr/>
	\$ 320,178.20

Prepared by Houck, Matt  
Matt Houck

Digitally signed by Houck, Matt  
Date: 2022.06.13 14:44:42 -07'00'

Approved by Miller, Andrea  
Andrea Miller

Digitally signed by Miller, Andrea  
Date: 2022.06.13 15:20:06 -07'00'

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Date

0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled

# DERWA CASH REPORT

Cash Balance as of 04/30/22 1,747,888.13 Reconciled to DERWA TR

## Add member agency's contribution:

DSRSD Contribution (Distribution)	0.00
EBMUD Contribution (Distribution)	0.00
City of Pleasanton Contribution (Distribution)	0.00
Agency Reimbursements - DSRSD	402,656.06
Agency Reimbursements - EBMUD	0.00
City of Pleasanton Payments	33,745.20
Interest Income	0.00
Other Reimbursements- Misc	0.00

## Less invoice payments:

BARRETT BUSINESS SERVICES INC	5/6/2022	(759.01)
BARRETT BUSINESS SERVICES INC	5/6/2022	(528.01)
BARRETT BUSINESS SERVICES INC	5/6/2022	(396.01)
DUBLIN SAN RAMON SERVICES DIST	5/6/2022	(5,406.77)
EBMUD	5/20/2022	(1,680.19)
Ralph Andersen & Associates	5/25/2022	(6,660.00)
EBMUD	5/25/2022	(3,254.81)
DUBLIN SAN RAMON SERVICES DIST	5/25/2022	(5,867.32)
BARRETT BUSINESS SERVICES INC	5/25/2022	(924.01)
BARRETT BUSINESS SERVICES INC	5/25/2022	(1,386.02)
DUBLIN SAN RAMON SERVICES DIST	5/25/2022	(288,006.05)
Ralph Andersen & Associates	5/27/2022	(5,310.00)

Cash Balance as of 05/31/22 1,864,111.19

Rounding (0.19)

Cash Balance 05/31/22 1,864,111.00

Prepared by Houck, Matt Digitally signed by Houck, Matt  
Date: 2022.06.13 14:45:12 -07'00'  
Matt Houck Date

Approved by Miller, Andrea Digitally signed by Miller, Andrea  
Date: 2022.06.13 15:20:41 -07'00'  
Andrea Miller Date

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR JUNE 30, 2022**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending June 30, 2022. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, payments of \$3,428,679 in agency reimbursements and \$1,719 in interest was recognized. Fiscal year-to-date revenue for FY22 totals \$6,343,847. No other miscellaneous payments were received this month.

Expenses: Current month expenditures were \$2,656,310. Fiscal year-to-date expenditures for FY22 total \$5,728,358; of which \$5,457,215 was for operating expenses.

Cash: The cash balance at June 30, 2022 was \$1,805,280.

Submitted by:

Richard Lou  
Richard Lou (Aug 2, 2022 16:17 PDT)

Richard Lou  
Treasurer

Dated: July 29, 2022

Prepared by Houck, Matt Digitally signed by  
Houck, Matt  
Date: 2022.08.02  
14:33:58 -07'00' (M. Houck)

Reviewed by Miller, Andrea Digitally signed by  
Miller, Andrea  
Date: 2022.08.02  
15:35:57 -07'00' (A. Miller)

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED JUNE 30, 2022**

	Program Budget @ FY 2022	Expenditures FY 21 and Prior (a)	Expenditures Current Month	Expenditures FY 22 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>CAPITAL - PROJECT</b>							
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	208,000	321,987	-	-	321,987	183,533	138,454
MF/UV Control Programming Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	-	1,480,962	-	480	1,481,442	859,236	622,206
PSR-1 VFD Replacement	-	-	-	-	-	-	-
Air Relief Valve Rehabilitation/Replacement	45,000	-	-	-	-	-	-
SFUV and MF Operational Analysis	50,000	-	-	41,552	41,552	19,114	22,438
Chlorine Mixer Replacement	55,000	-	-	12,622	12,622	5,806	6,816
SFUV Cable Harness Replacement	75,000	-	-	82,672	82,672	38,029	44,643
UV Lamp Electrical Connector Replacement	50,000	-	16,673	126,635	126,635	58,252	68,383
TIPS VFD Upgrades	63,000	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVAMWA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	35,000	15,518,852	-	5,243	15,524,095	9,814,518	5,709,577
Pleasanton Capital Billing/Contingency	-	5,793,200	-	1,939	5,795,139	-	5,795,139
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>581,000</b>	<b>102,436,414</b>	<b>16,673</b>	<b>271,143</b>	<b>102,707,557</b>	<b>51,631,017</b>	<b>51,076,540</b>

	Program Budget @ FY 2022	Expenditures FY 21 and Prior (a)	Expenditures Current Month	Expenditures FY 22 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>OPERATING - ITEM</b>							
DERWA Program Manager	280,500	3,829,487	17,667	112,584	3,942,071	2,824,266	1,117,805
Treasurer	87,000	2,945,923	16,312	63,971	3,009,894	2,257,420	752,474
Legal Counsel	75,000	530,917	8,625	15,080	545,997	409,498	136,499
Secretary	20,000	243,351	3,767	10,663	254,014	190,510	63,504
Other	130,000	1,612,152	-	122,177	1,734,329	1,300,747	433,582
Operation and Maintenance Detail	3,599,940	24,162,666	947,752	3,487,226	27,649,892	21,078,040	6,571,852
Debt Service	1,645,513	26,965,598	1,645,514	1,645,514	28,611,112	15,346,609	13,264,503
<b>Total Operating Program Element</b>	<b>5,837,953</b>	<b>60,290,094</b>	<b>2,639,637</b>	<b>5,457,215</b>	<b>65,747,309</b>	<b>43,407,090</b>	<b>22,340,219</b>

<b>PROJECT TOTALS</b>	<b>6,418,953</b>	<b>162,726,508</b>	<b>2,656,310</b>	<b>5,728,358</b>	<b>168,454,866</b>	<b>95,038,107</b>	<b>73,416,759</b>
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Agency Reimbursements - DSRSD	1,805,292	3,607,880
Agency Reimbursements - EBMUD	1,310,090	1,949,858
Commercial Paper Issued	-	-
Pleasanton payments	313,297	782,363
Interest / Contracts	1,719	3,746
Misc Income	-	-
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>3,430,398</b>	<b>6,343,847</b>

	Current Month	Fiscal Year
CASH AVAILABLE		
Beginning Cash	1,864,111	1,917,992
Member Distribution (RWTP True-Up)	-	(2,146,488)
Beg. Balance Adj (Prior Year Accruals)	-	2,251,206
Rounding	-	-
Total Revenues & Funding	3,430,398	6,343,847
Total Expenditures	(2,656,310)	(5,728,358)
Add: Y/E AP Accruals	750,513	750,513
Less: Y/E AR Accruals	(1,583,432)	(1,583,432)
Ending Cash	1,805,280	1,805,280

Prepared by Houck, Matt Digitally signed by Houck, Matt  
 Date: 2022.08.02 14:35:25 -07'00'  
 Matt Houck Date

Approved by Miller, Andrea Digitally signed by Miller, Andrea  
 Date: 2022.08.02 15:39:09 -07'00'  
 Andrea Miller Date



DSRSD/EBMUD RECYCLED WATER AUTHORITY SUMMARY OF EXPENDITURES FOR THE PERIOD ENDED June 30, 2022									
Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount		Operating	Capital
06/10/22	200011419	DOWNEY BRAND, LLP	Op-Derwa Legal Counsel (72/28)	975.00	702.00	273.00	O	975.00	0.00
06/10/22	200011416	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	693.01	498.97	194.04	O	693.01	0.00
06/10/22	200011416	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	528.01	380.17	147.84	O	528.01	0.00
06/10/22	200011421	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary (72/28)	1,111.06	799.96	311.10	O	1,111.06	0.00
06/10/22	200011421	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (72/28)	239,758.47	172,626.10	67,132.37	O	239,758.47	0.00
06/10/22	200011421	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector (D-portion 46%)	6,796.38	6,796.38	-	C	0.00	6,796.38
06/10/22	200011421	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector(E-portion 27%)	3,989.18	-	3,989.18	C	0.00	3,989.18
06/10/22	200011421	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector (Pleasanton27%)	3,989.18	-	-	C	0.00	3,989.18
06/10/22	200011416	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	825.01	594.01	231.00	O	825.01	0.00
06/10/22	200011416	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	660.01	475.21	184.80	O	660.01	0.00
06/17/22	200011691	ICF INTERNATIONAL	Op-Prg Mgr-Public Info (49/51)	297.50	145.77	151.73	O	297.50	0.00
06/17/22	200011643	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	660.01	475.21	184.80	O	660.01	0.00
06/17/22	200011727	STATE WATER RESOURCE CONTROL BOAR	Op- Princ (49.23%/50.77%)	573,274.19	412,757.42	160,516.77	O	573,274.19	0.00
06/17/22	200011727	STATE WATER RESOURCE CONTROL BOAR	Op- Interest (49.23 / 50.77)	75,332.94	54,239.72	21,093.22	O	75,332.94	0.00
06/17/22	200011728	STATE WATER RESOURCE CONTROL BOAR	Op- Princ (49.23%/50.77%)	903,148.39	650,266.84	252,881.55	O	903,148.39	0.00
06/17/22	200011728	STATE WATER RESOURCE CONTROL BOAR	Op- Interest (49.23 / 50.77)	93,758.44	67,506.08	26,252.36	O	93,758.44	0.00
07/20/22	200013164	DOWNEY BRAND, LLP	Op-Derwa Legal Counsel (72/28)	6,337.50	4,563.00	1,774.50	O	6,337.50	0.00
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary (72/28)	2,655.74	1,912.13	743.61	O	2,655.74	0.00
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (72/28)	352,993.67	254,155.44	98,838.23	O	352,993.67	0.00
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector (D-portion 46%)	873.17	873.17	-	C	0.00	873.17
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector(E-portion 27%)	512.52	-	512.52	C	0.00	512.52
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector (Pleasanton27%)	512.52	-	-	C	0.00	512.52
07/22/22	200013295	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	759.01	546.49	212.52	O	759.01	0.00
07/22/22	200013295	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	792.01	570.25	221.76	O	792.01	0.00
07/22/22	200013295	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	924.01	665.29	258.72	O	924.01	0.00
07/22/22	200013329	DOWNEY BRAND, LLP	Op-Derwa Legal Counsel (72/28)	1,012.50	729.00	283.50	O	1,012.50	0.00
07/22/22	200013348	ICF INTERNATIONAL	Op-Prg Mgr-Public Info (49/51)	1,898.75	930.39	968.36	O	1,898.75	0.00
07/22/22	200013331	EBMUD	Op- Trea- Cost Acct(72/28)	4,836.09	3,481.98	1,354.11	O	4,836.09	0.00
07/22/22	200013331	EBMUD	Op- Trea- Salary(72/28)	3,909.62	2,814.93	1,094.69	O	3,909.62	0.00
07/22/22	200001331	EBMUD	Op- Trea- Cost Acct(72/28)	3,334.46	2,400.81	933.65	O	3,334.46	0.00
07/22/22	200001331	EBMUD	Op- Trea- Salary(72/28)	1,276.74	919.25	357.49	O	1,276.74	0.00
07/22/22	200013371	Ralph Andersen & Associates	Op-Prg Manager-Salary (72/28)	5,175.00	3,726.00	1,449.00	O	5,175.00	0.00
07/22/22	200013371	Ralph Andersen & Associates	Op-Prg Manager-Salary (72/28)	4,455.00	3,207.60	1,247.40	O	4,455.00	0.00
07/22/22	200013459	EBMUD	Op- Trea- Cost Acct(72/28)	2,699.31	1,943.50	755.81	O	2,699.31	0.00
07/22/22	200013459	EBMUD	Op- Trea- Salary(72/28)	255.34	183.84	71.50	O	255.34	0.00
6/30 Accrual		DSRSD	Op-Operating (72/28)	355,000.00	255,600.00	99,400.00	O	355,000.00	0.00
6/30 Accrual		Downey Brand	Op-Derwa Legal Counsel (72/28)	300.00	216.00	84.00	O	300.00	0.00
					-	-		0.00	0.00
					-	-		0.00	0.00
				2,656,309.74	1,907,702.91	744,105.13		2,639,636.79	16,672.95
Certificates of Disb.									
Wk Ending	Amount								
2022/06/10	\$ 259,325.31								
2022/06/17	\$ 1,646,471.47				Pleasanton-	4,501.70			
2022/07/20	\$ 363,885.12							0.00	Reconciled
2022/07/22	\$ 28,373.19							0.00	Reconciled
2022/07/27	\$ 2,954.65							0.00	Reconciled
6/30 Accrual	\$ 355,300.00				OP	2,639,636.79		0.00	Reconciled
					CAP	16,672.95			
	\$ 2,656,309.74								

Prepared by

Houck, Matt

Matt Houck

Digitally signed by Houck, Matt  
Date: 2022.08.02 14:38:56 -07'00'

Approved by

Miller, Andrea

Andrea Miller

Digitally signed by Miller, Andrea  
Date: 2022.08.02 15:39:45 -07'00'

# DERWA CASH REPORT

Cash Balance as of 05/31/22 1,864,111.19 Reconciled to DERWA TR

## Add member agency's contribution:

Agency Reimbursements - DSRSD		810,086.52
Agency Reimbursements - EBMUD		1,036,879.38
City of Pleasanton Payments		0.00
Interest Income		1,718.54
Other Reimbursements- Misc		0.00
Agency Reimb - DSRSD (A/R)	Accrual	995,205.01
Agency Reimb - EBMUD (A/R)	Accrual	273,210.43
City of Pleasanton Payments (A/R)	Accrual	313,298.34

## Less invoice payments:

DOWNEY BRAND, LLP	6/10/2022	(975.00)
BARRETT BUSINESS SERVICES INC	6/10/2022	(693.01)
BARRETT BUSINESS SERVICES INC	6/10/2022	(528.01)
DUBLIN SAN RAMON SERVICES DIST	6/10/2022	(255,644.27)
BARRETT BUSINESS SERVICES INC	6/10/2022	(825.01)
BARRETT BUSINESS SERVICES INC	6/10/2022	(660.01)
ICF INTERNATIONAL	6/17/2022	(297.50)
BARRETT BUSINESS SERVICES INC	6/17/2022	(660.01)
STATE WATER RESOURCE CONTROL BOARD	6/17/2022	(996,906.83)
STATE WATER RESOURCE CONTROL BOARD	6/17/2022	(648,607.13)
DOWNEY BRAND, LLP	7/20/2022	(6,337.50)
DUBLIN SAN RAMON SERVICES DIST	7/20/2022	(357,547.62)
BARRETT BUSINESS SERVICES INC	7/22/2022	(759.01)
BARRETT BUSINESS SERVICES INC	7/22/2022	(792.01)
BARRETT BUSINESS SERVICES INC	7/22/2022	(924.01)
DOWNEY BRAND, LLP	7/22/2022	(1,012.50)
ICF INTERNATIONAL	7/22/2022	(1,898.75)
EBMUD	7/22/2022	(8,745.71)
EBMUD	7/22/2022	(4,611.20)
Ralph Andersen & Associates	7/22/2022	(5,175.00)
Ralph Andersen & Associates	7/22/2022	(4,455.00)
EBMUD	7/22/2022	(2,954.65)
FY22 Accrual	Accrual	(355,300.00)

Cash Balance as of	06/30/22	2,638,199.67
	Add: Y/E AP Accruals	750,512.96
	Less: Y/E AR Accruals	(1,583,432.32)
	Rounding	(0.31)
Cash Balance	06/30/22	1,805,280.00

Prepared by	Houck, Matt	Digitally signed by Houck, Matt Date: 2022.08.02 14:39:30 -07'00'
	Matt Houck	Date
Approved by	Miller, Andrea	Digitally signed by Miller, Andrea Date: 2022.08.02 15:40:36 -07'00'
	Andrea Miller	Date

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR JULY 31, 2022**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending July 31, 2022. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$1,350,680 in agency reimbursements and \$1,962 in interest were received. Fiscal year-to-date revenue for FY23 totaled (\$230,790); accrual reversals totaled (\$1,583,432). No other miscellaneous payments were received this month.

Expenses: Current month disbursements were \$395,213. Fiscal year-to-date expenditures for FY23 total (\$355,300); of which (\$355,300) was for operating expenses. Accrual reversals totaled (\$750,513). Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY23.

Cash: The cash balance at July 31, 2022 was \$2,760,746.

Submitted by:

Richard Lou  
Richard Lou (Aug 30, 2022 13:50 PDT)

Richard Lou  
Treasurer

Dated: July 22, 2022

Prepared by Houck, Matt Digitally signed by Houck, Matt  
Date: 2022.08.22 16:52:36 -07'00' (M. Houck)

Reviewed by Miller, Andrea Digitally signed by Miller, Andrea  
Date: 2022.08.30 13:00:10 -07'00' (A. Miller)

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED JULY 31, 2022**

CAPITAL - PROJECT	Program Budget @ FY 2023	Expenditures FY 22 and Prior (a)	Expenditures Current Month	Expenditures FY 23 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	208,000	321,987	-	-	321,987	183,533	138,454
MF/UV Control Programing Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	400,000	1,481,442	-	-	1,481,442	859,236	622,206
PSR-1 VFD Replacement	-	-	-	-	-	-	-
Air Relief Valve Rehabilitation/Replacement	45,000	-	-	-	-	-	-
SFUV and MF Operational Analysis	-	41,552	-	-	41,552	19,114	22,438
Chlorine Mixer Replacement	42,000	12,622	-	-	12,622	5,806	6,816
SFUV Cable Harness Replacement	68,000	82,672	-	-	82,672	38,029	44,643
UV Lamp Electrical Connector Replacement	50,000	126,635	1,898	-	126,635	58,252	68,383
HVAC Replacements	76,000	-	-	-	-	-	-
TIPS VFD Upgrades	63,000	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVAMWA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	35,000	15,524,095	-	-	15,524,095	9,814,518	5,709,577
Pleasanton Capital Billing/Contingency	-	5,795,139	-	-	5,795,139	-	5,795,139
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>987,000</b>	<b>102,707,557</b>	<b>1,898</b>	<b>-</b>	<b>102,707,557</b>	<b>51,631,017</b>	<b>51,076,540</b>

OPERATING - ITEM	Program Budget @ FY 2023	Expenditures FY 22 and Prior (a)	Expenditures Current Month	Expenditures FY 23 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
DERWA Program Manager	245,000	3,942,071	14,004	-	3,942,071	2,824,266	1,117,805
Treasurer	100,000	3,009,894	16,312	-	3,009,894	2,257,420	752,474
Legal Counsel	75,000	545,997	7,350	(300)	545,697	409,273	136,424
Secretary	20,000	254,014	2,656	-	254,014	190,510	63,504
Other	130,000	1,734,329	-	-	1,734,329	1,300,747	433,582
Operation and Maintenance Detail	4,000,000	27,649,892	352,993	(355,000)	27,294,892	20,811,790	6,483,102
Debt Service	1,645,513	28,611,112	-	-	28,611,112	15,346,609	13,264,503
<b>Total Operating Program Element</b>	<b>6,215,513</b>	<b>65,747,309</b>	<b>393,315</b>	<b>(355,300)</b>	<b>65,392,009</b>	<b>43,140,615</b>	<b>22,251,394</b>

<b>PROJECT TOTALS</b>	<b>7,202,513</b>	<b>168,454,866</b>	<b>395,213</b>	<b>(355,300)</b>	<b>168,099,566</b>	<b>94,771,632</b>	<b>73,327,934</b>
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Pleasanton	-	-
Agency Reimbursements - DSRSD	893,383	(101,822)
Agency Reimbursements - EBMUD	232,834	(40,376)
Commercial Paper Issued	-	-
Pleasanton payments	224,463	(88,835)
Interest / Contracts	1,962	243
Misc Income	-	-
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>1,352,642</b>	<b>(230,790)</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	1,805,280	1,805,280
Beg. Balance Adj (Prior Year Accruals)	-	832,919
Less: Reinvested Laif Interest	(1,963)	(1,963)
Rounding	-	-
<b>Total Revenues &amp; Funding</b>	<b>1,352,642</b>	<b>(230,790)</b>
<b>Total Expenditures</b>	<b>(395,213)</b>	<b>355,300</b>
<b>Ending Cash</b>	<b>2,760,746</b>	<b>2,760,746</b>

Prepared by Houck, Matt Digitally signed by Houck, Matt  
Date: 2022.08.22 16:53:35 -07'00'

Approved by Miller, Andrea Digitally signed by Miller, Andrea  
Date: 2022.08.30 13:02:51 -07'00'

DSRSD/EBMUD RECYCLED WATER AUTHORITY SUMMARY OF EXPENDITURES FOR THE PERIOD ENDED July 31, 2022								
Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount	Operating	Capital
07/20/22	200013164	DOWNEY BRAND, LLP	Op-Derwa Legal Counsel (72/28)	6,337.50	4,563.00	1,774.50	O	6,337.50
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Op-Secretary (72/28)	2,655.74	1,912.13	743.61	O	2,655.74
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Op-Operating (72/28)	352,993.67	254,155.44	98,838.23	O	352,993.67
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector (D-portion 46%)	873.17	873.17	-	C	0.00
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector(E-portion 27%)	512.52	-	512.52	C	0.00
07/20/22	200013165	DUBLIN SAN RAMON SERVICES DIST	Cap-DSRSD UV Lamp Connector (Pleasanton27%)	512.52	-	-	C	0.00
07/22/22	200013295	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	759.01	546.49	212.52	O	759.01
07/22/22	200013295	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	792.01	570.25	221.76	O	792.01
07/22/22	200013295	BARRETT BUSINESS SERVICES INC	Op-Prg Manager-Staff (72/28)	924.01	665.29	258.72	O	924.01
07/22/22	200013329	DOWNEY BRAND, LLP	Op-Derwa Legal Counsel (72/28)	1,012.50	729.00	283.50	O	1,012.50
07/22/22	200013348	ICF INTERNATIONAL	Op-Prg Mgr-Public Info (49/51)	1,898.75	930.39	968.36	O	1,898.75
07/22/22	200013331	EBMUD	Op- Trea- Cost Acct(72/28)	4,836.09	3,481.98	1,354.11	O	4,836.09
07/22/22	200013331	EBMUD	Op- Trea- Salary(72/28)	3,909.62	2,814.93	1,094.69	O	3,909.62
07/22/22	200001331	EBMUD	Op- Trea- Cost Acct(72/28)	3,334.46	2,400.81	933.65	O	3,334.46
07/22/22	200001331	EBMUD	Op- Trea- Salary(72/28)	1,276.74	919.25	357.49	O	1,276.74
07/22/22	200013371	Ralph Andersen & Associates	Op-Prg Manager-Salary (72/28)	5,175.00	3,726.00	1,449.00	O	5,175.00
07/22/22	200013371	Ralph Andersen & Associates	Op-Prg Manager-Salary (72/28)	4,455.00	3,207.60	1,247.40	O	4,455.00
07/22/22	200013459	EBMUD	Op- Trea- Cost Acct(72/28)	2,699.31	1,943.50	755.81	O	2,699.31
07/22/22	200013459	EBMUD	Op- Trea- Salary(72/28)	255.34	183.84	71.50	O	255.34
				-	-	-		0.00
				-	-	-		0.00
				395,212.96	283,623.07	111,077.37		393,314.75
								1,898.21
Certificates of Disb. Wk Ending    Amount								
2022/07/20	\$	363,885.12						
2022/07/22	\$	28,373.19			Pleasanton-	512.52		
2022/07/27	\$	2,954.65						
					OP	393,314.75		
					CAP	1,898.21		
	\$	395,212.96						

Prepared by

Houck, Matt

Digitally signed by Houck, Matt  
Date: 2022.08.22 16:53:56 -07'00'

Matt Houck
Date

Approved by

Miller, Andrea

Digitally signed by Miller, Andrea  
Date: 2022.08.30 13:03:19 -07'00'

Andrea Miller
Date

0.00 Reconciled

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# DERWA CASH REPORT

Cash Balance as of 06/30/22 1,805,280.31 Reconciled to DERWA TR

## Add member agency's contribution:

Agency Reimbursements - DSRSD	893,381.94
Agency Reimbursements - EBMUD	232,833.06
City of Pleasanton Payments	224,463.43
Interest Income	1,961.50
Other Reimbursements- Misc	0.00

## Less invoice payments:

DOWNEY BRAND, LLP	7/20/2022	(6,337.50)
DUBLIN SAN RAMON SERVICES DIST	7/20/2022	(357,547.62)
BARRETT BUSINESS SERVICES INC	7/22/2022	(759.01)
BARRETT BUSINESS SERVICES INC	7/22/2022	(792.01)
BARRETT BUSINESS SERVICES INC	7/22/2022	(924.01)
DOWNEY BRAND, LLP	7/22/2022	(1,012.50)
ICF INTERNATIONAL	7/22/2022	(1,898.75)
EBMUD	7/22/2022	(8,745.71)
EBMUD	7/22/2022	(4,611.20)
Ralph Andersen & Associates	7/22/2022	(5,175.00)
Ralph Andersen & Associates	7/22/2022	(4,455.00)
EBMUD	7/27/2022	(2,954.65)

Cash Balance as of	07/31/22	<u>2,762,707.28</u>
	Less: reinvested Laif interest	(1,961.50)
	Rounding	0.22
Cash Balance	07/31/22	<u>2,760,746.00</u>

Prepared by	Houck, Matt	Digitally signed by Houck, Matt Date: 2022.08.22 16:54:14 -07'00'
	Matt Houck	Date
Approved by	Miller, Andrea	Digitally signed by Miller, Andrea Date: 2022.08.30 13:03:53 -07'00'
	Andrea Miller	Date

# Item 6.C

## **DERWA Summary & Recommendation**

### **Approve Quarterly Investment Report for March 31, and June 30, 2022**

#### **Summary:**

Section 53646 of the Government Code allows the Treasurer of the Authority to submit to the Authority Manager, the Internal Auditor, and the Board of Directors a quarterly investment report. It also stipulates that the investment report must include the types of investments in which the Authority has invested its funds, the issuer, date of maturity, the value of the investment at maturity, and the dollar amount that is invested in the security.

The investments held by the Authority in the State of California Local Agency Investment Fund on March 31 and June 30 were \$1,000,000.00. The investment portfolio is in full compliance with the Board's adopted policy regarding the Authority's investments.

In compliance with Section 53646(b)3 of the Government Code, this report denotes that the Authority will be able to meet expenditure requirements for the next six months from revenues/reimbursements/contributions from member agencies.

#### **Recommendation:**

The Treasurer recommends the DERWA Board of Directors approve, by Motion, the Quarterly Investment Report for March 31, and June 30, 2022.

September 26, 2022

**DERWA**  
**Summary & Recommendation**

**Approve Task Order No. 19 for Fiscal Year 2022-23 for**  
**Public Information Services with ICF Jones & Stokes, Inc.**

**Summary:**

A component of DERWA program management includes public information efforts. The program activities consist of updating informational materials, website maintenance, and coordination of an annual communications roundtable exercise for DERWA, EBMUD, DSRSD, and the City of Pleasanton. These activities have been provided by ICF Jones & Stokes, Inc. since 2002 through a professional services agreement and associated annual task orders.

Proposed Task Order No. 19 (attached) would continue ICF Jones & Stokes, Inc. support for public information and agency outreach activities from October 1, 2022, through June 30, 2023. The estimated cost of the work for Task Order No. 19 is \$42,000.

The largest expense in the proposed task order is the communications roundtable exercise. Due to the COVID-19 pandemic, a communications roundtable activity has not been held for the last two years. Proposed Task Order No. 19 includes the communications roundtable exercise, tentatively planned for the spring. Moving forward, staff anticipates an annual review of public information programming to occur at the start of each fiscal year.

**Recommendation:**

The Authority Manager recommends the DERWA Board of Directors approve, by Motion, Task Order No. 19 to Professional Services Agreement A08-03, dated August 18, 2008, with ICF Jones & Stokes Inc. for the period October 1, 2022, through June 30, 2023, in an amount not to exceed \$42,000.

September 26, 2022

Attachment

1. Task Order No. 19



**Dublin San Ramon Services District – East Bay Municipal Utility District  
Recycled Water Authority (DERWA)  
Operations Phase  
Public Information / Agency Outreach Program  
Draft Scope of Work - Task Order No. 19  
October 1, 2022 – June 30, 2023**

**Task 19. Public Information / Agency Outreach Activities**

**19.1 Communications Roundtable and Tour of Water Recycling Plant**

Organize and implement the annual Communications Roundtable for DSRSD, EBMUD, and the City of Pleasanton. In coordination with agency staff, facilitate the planning and logistics for the half-day training session and a tour of the Water Recycling Plant either in conjunction with the Roundtable or separate at a time prior to the Roundtable event. Manage all aspects of the Roundtable including the facility arrangements; develop the invitation, agenda, scenarios, monitor RSVPs and coordinate updates of the program materials and implement changes to the Communication Roundtable resources, then staff and facilitate the training session. Coordinate tour of Water Recycling Plant for new agency employees, including invitations, RSVPs, agenda, schedule and check-in of attendees at tour.

**19.2 Informational Materials**

Update all materials, including the program website, to ensure they accurately reflect the current state of the program, including any JPA developments, construction updates, or customer news. Provide online access to all materials to program staff and employees.

**19.3 Website Maintenance**

Provide ongoing maintenance including making refinements to the site (including updating photos and content), fixing broken links, and updating existing HTML text on the site. Update content to website as requested.

## SRVRWP Public Information/Agency Outreach Program (TO 19)

Task	Employee Name	Consulting Staff					Labor Total	Direct Costs	Total Price
		Norgaard	Tickler	Osborn	Conley	Cayapan			
		Ingrid	Jeni	Michelle	John	Charlotte			
Labor Classification	Proj Dir	Sr Consult III	Sr Consult III	Sr Consult I	Sr Tech Analyst				
19.1 Communications Roundtable and Recycling Plant Tour	25.0	50.0	40.0	10.0		\$27,600	\$800	\$28,400	
19.2 Informational Materials	4.0	4.0	10.0	8.0		\$5,420		\$5,420	
19.3 Website Maintenance	4.0		10.0		20.0	\$8,120		\$8,120	
Total hours	33.0	54.0	60.0	18.0	20.0				
Billing Rates	\$280	\$210	\$210	\$170	\$245				
Subtotal	\$9,240	\$11,340	\$12,600	\$3,060	\$4,900	\$41,140			
Mark-up on Direct Expenses : 10%							\$80.00		
Direct expense subtotal							\$880.00		
Total price \$42,000.00									

# Item 7.A

## **DERWA Summary & Recommendation**

### **Approve Proclamation for Frank Mellon's Service on the DERWA Board of Directors**

#### **Summary:**

Director Frank Mellon advised the Board of his intention to retire from the DERWA Board at the end of 2022. He has served as a DERWA Board Member for 23 years, including as Chair and Vice Chair in several years, making significant contributions to the success of DERWA.

#### **Recommendation:**

The Authority Manager recommends the DERWA Board of Directors approve, by Motion, the Proclamation of Appreciation for Service to DERWA by Frank Mellon.

September 26, 2022

Attachment

1. Frank Mellon Proclamation

**DERWA**  
**PROCLAMATION FOR SERVICE**

WHEREAS, the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority (DERWA) was formed by its Member Agencies to implement a recycled water program from a public policy perspective that benefits portions of the San Ramon and Livermore-Amador Valleys; and

WHEREAS, the Members of the DERWA Board of Directors have diligently worked to achieve the mission of providing a cost-effective, reliable, and consistent supply of recycled water to the communities served by Dublin San Ramon Services District and East Bay Municipal Utility District; and

WHEREAS, Frank Mellon has contributed to the further development of this partnership and has remained a committed and staunch supporter of DERWA; and

WHEREAS, Frank Mellon has provided invaluable leadership, support, and steadfast engagement in ensuring a streamlined, cost-effective approach to managing DERWA via shared Member Agency staff; and

WHEREAS, Frank Mellon has been a tireless advocate of exploring and pursuing supplemental wastewater supply sources to bolster DERWA's ability to meet growing customer demand such as the recently implemented wastewater diversion project in partnership with Central Contra Costa Sanitary District which provides an additional 700,000 gallons a day for peak summer demand; and

WHEREAS, Frank Mellon has led, supported, reviewed, and approved the expansion of the recycled water transmission and distribution system; and

WHEREAS, Frank Mellon was a strong proponent for the completed Expansion of the Recycled Water Treatment Plant; and

WHEREAS, Frank Mellon has unfailingly brought humor and levity to the arduous business of developing a robust recycled water program in DERWA's service area; and

WHEREAS, Frank Mellon, representing East Bay Municipal Utility District, served from 1999 to 2022, and as Vice Chair in 2000, 2004, 2008, 2012, 2016, and 2020, and Chair in 2001, 2005, 2009, 2013, 2017 and 2021 for the DERWA Board of Directors.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Directors of the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority hereby expresses its sincere appreciation for the contributions of

**Frank Mellon**

Passed and adopted the 26th day of September 2022 by the DSRSD•EBMUD Recycled Water Authority Board of Directors.

\_\_\_\_\_  
Marisol Rubio  
Chair

\_\_\_\_\_  
John Coleman  
Vice Chair

\_\_\_\_\_  
Georgian Vonheeder-Leopold  
Director

\_\_\_\_\_  
Nicole M. Genzale, CMC  
Authority Secretary

## Item 7.B

### **DERWA Summary & Recommendation**

#### **Approve Proclamation for John Rossi's Service to DERWA as Authority Manager**

##### **Summary:**

At the February 7, 2022, DERWA Board meeting, the Board of Directors decided to resume the practice of having a member agency serve as the Authority Manager, and therefore allowed the three-year Authority Manager contract with John Rossi's employer, Ralph Andersen & Associates to expire on June 30, 2022. For the past three years, Mr. Rossi has served DERWA and its member agencies well and contributed significantly to the success of DERWA.

##### **Recommendation:**

The Authority Manager recommends the DERWA Board of Directors approve, by Motion, the Proclamation for Service to DERWA by John Rossi.

September 26, 2022

Attachment

1. John Rossi Proclamation

**DERWA**  
**PROCLAMATION FOR SERVICE**

WHEREAS, the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority (DERWA) was formed by its Member Agencies to implement a recycled water program from a public policy perspective that benefits portions of the San Ramon and Livermore-Amador Valleys; and

WHEREAS, John Rossi brought over 30 years of knowledge and background in the water industry and has professionally provided outstanding service to DERWA, to the Member Agencies, and to the community; and

WHEREAS, during his tenure as DERWA Authority Manager, John Rossi successfully collaborated with member agencies to implement demand management and allocation adjustments to reduce recycled water demands pursuant to the DERWA Sales Agreement; and

WHEREAS, John Rossi successfully obtained an agreement with Dublin San Ramon Services District to provide conveyance, treatment, and disposal of supplemental supply water; and

WHEREAS, John Rossi, executed a potable water agreement with the City of Pleasanton, offsetting DERWA’s supply shortages and improving the City’s water quality; and

WHEREAS, John Rossi, secured an engagement agreement with Downey Brand, who is held in high regard within the water, wastewater, and recycled water communities to serve as DERWA General Counsel Services; and

WHEREAS, John Rossi, collaborated with the member agencies to approve an interim agreement with Dublin San Ramon Services District and East Bay Municipal Utility District, which addresses updating agreements related to the supply and sale of recycled water for the DERWA Program; and

WHEREAS, John Rossi has earned the trust, respect, and friendship of all who have worked with him; and

WHEREAS, John Rossi has served as Authority Manager since June 2019, and has met or exceeded all expectations of the DERWA Board of Directors in the discharge of his duties.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Directors of the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority hereby expresses its sincere appreciation for the contributions of

**John Rossi**

Passed and adopted the 26th day of September 2022 by the DSRSD•EBMUD Recycled Water Authority Board of Directors.

\_\_\_\_\_  
Marisol Rubio  
Chair

\_\_\_\_\_  
John Coleman  
Vice Chair

\_\_\_\_\_  
Georgian Vonheeder-Leopold  
Director

\_\_\_\_\_  
Frank Mellon  
Director

\_\_\_\_\_  
Nicole M. Genzale CMC  
Authority Secretary

**DERWA**  
**Summary & Recommendation**

**Approve Proclamation for Susan Montague's  
Service to DERWA as Administrative Support**

**Summary:**

In October 2020, Ms. Montague advised the Board of Directors that she would be retiring and would no longer be able to serve as Administrative Support to DERWA. Ms. Montague began her service as Administrative Assistant and Office Manager in July 2007. Ms. Montague has contributed significantly over the years to the successful operations of DERWA.

**Recommendation:**

The Authority Manager recommends the DERWA Board of Directors approve, by Motion, the Proclamation of Appreciation for Service to DERWA by Susan Montague.

September 26, 2022

Attachment

1. Susan Montague Proclamation

**DERWA**  
**PROCLAMATION FOR SERVICE**

WHEREAS, the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority (DERWA) was formed by its Member Agencies to implement a recycled water program from a public policy perspective that benefits portions of the San Ramon and Livermore-Amador Valleys; and

WHEREAS, Susan “Sue” Montague has contributed greatly to the administrative and operational support of DERWA as its Administrative Assistant and Office Manager; and

WHEREAS, Susan Montague began her service to DERWA on a three-month temporary assignment in July 2007, and remained a committed and loyal fixture of DERWA’s staff for over 13 years until her retirement in October 2020; and

WHEREAS, Susan Montague has provided invaluable organization, dedicated support, and steadfast encouragement to DERWA’s mission, its Board of Directors, and three Authority Managers, Jim Bewley, Mike Tognolini, and John Rossi; and

WHEREAS, Susan Montague has not only cheered DERWA on at its Board meetings, but also ensured its Directors and staff were well fed and in good spirits before taking on its serious business; and

WHEREAS, Susan Montague performed her duties with earnest, diligence, and positivity, treating every task with the utmost importance, ensuring everything was “done and dusted,” and going above and beyond to ensure everything was in its proper place; and

WHEREAS, Susan Montague did so in top-notch style while also donning the hat of the Livermore-Amador Valley Water Management Authority (LAVWMA) Administrative Assistant and Office Manager; and

WHEREAS, Susan Montague earned the gratitude, respect, and friendship of all who have worked with her, and she is missed for her enduring kindness and bright cheer; and

WHEREAS, Susan Montague retired from public life in October of 2020 and has settled into a much-deserved retirement with her family, her pets, and her garden to fill her time and her heart.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Directors of the Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority hereby expresses its sincere appreciation for the contributions of

***Susan “Sue” Montague***

Passed and adopted the 26th day of September 2022 by the DSRSD•EBMUD Recycled Water Authority Board of Directors.

\_\_\_\_\_  
Marisol Rubio  
Chair

\_\_\_\_\_  
John Coleman  
Vice Chair

\_\_\_\_\_  
Georgian Vonheeder-Leopold  
Director

\_\_\_\_\_  
Frank Mellon  
Director

\_\_\_\_\_  
Nicole M. Genzale CMC  
Authority Secretary



## **DERWA Summary & Recommendation**

### **Receive Presentation on Supplemental Supply Efforts and Provide Direction**

#### **Summary:**

On March 29, 2022, DERWA, EBMUD, and DSRSD executed an *Interim Agreement Related to the Supply and Sale of Recycled Water*. The Interim Agreement is a short-term agreement that provides for DERWA and its member agencies to focus efforts on evaluating the feasibility of supplemental water supply and storage alternatives and demand management strategies. Reduced wastewater flows due to improved water use efficiency and conservation by customers have decreased recycled water supply available for the DERWA program. In addition, the City of Pleasanton's use of recycled water for its recycled water program has reduced the amount of supply available for DERWA's use. Without additional permanent supplemental supplies, the amount of wastewater available for the DERWA program will be insufficient to meet the buildout demands for the DERWA program.

On September 26, 2022, staff will update the DERWA Board on potential supplemental supply and demand management efforts. The presentation will include the following:

- Current demand, customer outreach, and strategies to encourage conservation
- Operational storage strategies to reduce peak summer day demands
- Current and future wastewater flow projections
- Temporary wastewater diversion project with Central Contra Costa Sanitary District
- Long-term supplemental supply and storage alternatives, including groundwater wells
- Recommended next steps for the Board's discussion and consideration

#### **Recommendation:**

The Authority Manager recommends the DERWA Board of Directors receive a presentation on supplemental supply and demand management efforts and provide direction to staff.

September 26, 2022